



STLHE SAPES

Society for Teaching and Learning in Higher Education
La société pour l'avancement de la pédagogie dans l'enseignement supérieur

CALL FOR SENIOR EDITOR

Applications are invited for the position of Senior Editor of The Canadian Journal for the Scholarship of Teaching and Learning (CJSoTL) / La revue canadienne sur l'avancement des connaissances en enseignement et en apprentissage (RCACEA) for a three-year, renewable term.

The Senior Editor provides editorial leadership, collaborating with all members of the journal's Editorial Board to ensure the aims, scope, and quality of the CJSoTL/RCACEA are sustained. More specifically, the Senior Editor is responsible for:

- Developing and maintaining the vision for the journal in partnership with the Editorial Board
- Working with the Special Projects Editor to develop projects determined to be of priority to the journal
- Establishing and monitoring journal processes and procedures, in collaboration with the Managing Editor, the Editorial Team, and the Editorial Board.
- Writing/co-writing relevant journal related documents (e.g., descriptions of new article types, calls for special issues, letters of recognition to Board members completing their terms, documents outlining journal procedures)
- Reading article abstracts and assigning manuscripts to Co-Editors for screening
- Liaising with the Co-Editors and the Associate Editors to periodically review and ensure smooth running of the submission and peer review processes
- Offering support and mentorship to Co-Editors and Associate Editors, including providing feedback/advice on particular submissions as requested
- Representing the journal in presentations at conferences, and in other relevant contexts, where possible.
- Attending and participating in editorial board meetings
- Promoting the journal in relevant venues
- Seeking out possible candidates for membership on the editorial board
- Contributing to the continuous development of the journal
- Participating in the collective governance of the journal

The Senior Editor works in partnership with the full Editorial Board, including Co-Editors, Associate Editors, and the Managing Editor to maintain the vision for the journal and to plan the business of the journal in areas

such as advertising, budgeting, funding, and increasing readership. The Senior Editor is supported in their responsibilities by the Managing Editor -- Dr. Ken N. Meadows, Special Projects Editor, the Co-Editors, and the Associate Editors.

Letters of interest from individuals wishing to be considered for the role of Senior Editor should address some or all of the following selection criteria:

Essential:

- Experience in editing and publishing together with an awareness of the issues associated with editing a leading academic journal.
- Strong organizational skills.
- Demonstrated ability to work well with others (e.g., joint publications, joint grants, working in a national network).
- Access to a network of academic development researchers and/or relevant practitioners who might act as referees.
- A strong publication record in higher education and an awareness of issues affecting SoTL as a field of research and practice.
- Commitment to the goals of the journal's parent organization, The Society for Teaching and Learning in Higher Education/La société pour l'avancement de la pédagogie dans l'enseignement supérieur (see the STLHE/SAPES website at www.stlhe.ca).
- The applicant must be (or become) a member of STLHE/SAPES.

Desirable:

- Applicants who speak, read and write both French and English are encouraged to apply.
- Some familiarity with on-line manuscript management systems is desirable.

Written applications should be no more than two pages single-spaced and they should address the selection criteria. They should include a current Curriculum Vitae and must be submitted no later than July 27, 2020 to STLHE's Executive Director, Michelle MacDonald, at execdir@stlhe.ca.

Recognizing the journal's commitment to the diversity of its editorial board and to enhancing the diversity of the scholarship of teaching and learning in Canada, applications are welcome from members of equity-seeking communities including women, racialized and Indigenous persons, persons with disabilities, and persons of all sexual orientations and gender identities/expressions.

For more information about the journal, please visit our web site (www.cjsotl-rcacea.ca). For more information about the Senior Editor position, please contact Michelle at execdir@stlhe.ca.