



STLHE SAPES

Society for Teaching and Learning in Higher Education

La société pour l'avancement de la pédagogie dans l'enseignement supérieur

2020 ANNUAL GENERAL MEETING AGENDA

THURSDAY JUNE 11, 2020, 1-2PM

BY ZOOM

1. Welcome (D. Stockley)

Length: 5 minutes

2. Approval of the Agenda (D. Stockley)

Length: 2 minutes

MOTION I: I move to approve the agenda of the Society for Teaching and Learning 2020 Annual General Meeting.

3. Approval of the minutes for the 2019 Annual General Meeting (D. Stockley)

Length: 5 minutes

Preparation: Review draft minutes of the 2019 AGM, linked under Reference Material, below.

MOTION II: I move to approve the minutes of the Society for Teaching and Learning 2019 Annual General Meeting.

4. President's report (D. Stockley)

Length: 5 minutes

5. Treasurer's report (E. Cooperberg)

Length: 10 minutes

Preparation: Review 2019 Audited Financials, linked under Reference Material, below.

a) Presentation and approval of the 2019 audited financials

MOTION III: I move to approve the Society for Teaching and Learning 2019 audited financial statements for the year ended December 31, 2019.

b) Appointment of McCay Duff LLP, Chartered Accountant (Ottawa) as 2020 Auditors

MOTION IV: I move to appoint McCay Duff LLP as the auditors for the Society for Teaching and Learning 2020 audited financials for the year ended December 31, 2020.

6. Amendment of STLHE Articles (M. Carey)

Length: 5 minutes

Preparation: Review motion to amend STLHE Articles of Incorporation to change the head office location from Ontario to Prince Edward Island in accordance with the recent decision to hire AOR Solutions, based in Prince Edward Island, to provide Secretariat services to STLHE.

MOTION V: To allow the Society to move the head office of the Secretariat, I move that Article 4 of the Articles of Incorporation for the Society be amended to replace the word “Ontario” with the words “Prince Edward Island”.

7. Amendment of STLHE By-law No. 1 (M. Carey)

Length: 5 minutes

Preparation: Review STLHE By-law No.1, with a focus on Article 2.2.

MOTION VI: To allow the Society to change the province where the head office is located, I move to amend By-Law No.1, Article 2.2 to replace the word “Ontario” with the words “Prince Edward Island”.

8. Ratification of new Director Election (M. Carey)

Length: 5 minutes

MOTION VII: I move that the following individuals, elected to the STLHE Board of Directors, be ratified:

- (pending outcome of election)

9. Questions from the Membership

10. Closing remarks and adjournment

MOTION VIII: I move to extend a formal expression of thanks to all the volunteers who have given so much of their time of the past year to support the profession.

MOTION IX: I move to adjourn the 2020 Annual General Meeting

REFERENCE MATERIAL

Draft 2019 AGM Minutes: [Link](#)

STLHE Articles of Incorporation/Continuance Amendment: [Link](#)

STLHE By-Law No 1, track changes version: [Link](#)

Draft 2019 Audited Financials: [TBA](#)