



## Board of Directors Meeting

May 13, 2019, 2:00pm ET

### Minutes

Draft: May 13, 2019

Accepted: June 10, 2019

### Attendees

[@Denise S](#), [@Laura K](#), [@Bob S](#), [@Gavan W](#), [@Erika Kustra k](#), [@Aline G](#), [@Brandon S](#),  
[@Jeanette M](#), [@Valerie L](#), [@Christine G](#), [@Dianne B](#), [@Tim H](#)

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### Regrets

[@Brett M](#)

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### Reference Material

- April 29, 2019 draft minutes: [Link](#)
- Student Advocacy report: [Link](#)
- SoTL Canada report: [Link](#)
- 2018 Financials, Audited Draft: [Link](#)

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### Notes

- Aline needs to leave meeting at 2:45pm ET
  - Gavan needs to leave meeting at 3:00pm ET
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# Agenda

## 1. Call to order and welcome

Leader: D. Stockley

Quorum reached at 2:03pm ET

## 2. Approval of the agenda

Time: 1 min

Purpose: make a decision

Leader: D. Stockley

Preparation: Review agenda

- Approved by consensus.

## 3. Approval of minutes of April 2019

Time: 5 minutes

Purpose: make a decision

Leader: D. Stockley

Preparation: Review April 29 draft minutes

- Approved by consensus.

## 4. Chair's report

Time: 5 minutes

Purpose: share information

Leader: D. Stockley

Preparation: none.

- Denise is attending Times Higher Education event at Western University.
- STLHE BoD call for nominations sent out; as-of last Friday STLHE had received no nominees.
- Denise is hoping that you, as individual board members, will reach out to potential nominees: who do you think would be exceptional, who would contribute to a larger group?

## 5. Report: Student Advocacy

Time: 15 minutes

Purpose: Share information

Leader: [@Brandon S](#)

Preparation: Review Student Advocacy report

- Brandon reviewed submitted report

Floor opened to questions or comments

- Valerie Lopes suggested that 3MNSF coordinator would be a good contact to engage 3MNSF award-winners

## 6. Report: EDC

Time: 15 minutes

Purpose: Share information

Leader: [@Erika Kustra k](#)

Preparation: None noted (May 6)

- Erika noted full written report will be circulated after AGM

#### **Governance**

- EDC Executive elections complete, and in the process of contacting Tim Howard and to confirm winners

#### **International Networking**

- Chair, Erika Kustra, joining ICED in June following STLHE

#### **Professional Development**

- EDC Institute: Great Educational Developers Seminar April 23-26, 2019 in Guelph Ontario
  - Following model of Great Teachers Seminar
  - Intense and successful
  - Participation over 20 people from across Canada
- EDGES Grants: five submitted and reviewed, and in process of finalizing approved grants – giving full amount of funding
- Conference proposals submitted to POD to share process
- EDC Grants: finalizing review
- New Action Groups being started: Recommendations on Truth and Reconciliation to EDC, and Diversity and Inclusivity – have members interested, will extend call and initiate meetings

#### **Conferences**

EDC Conference 2020 – Preparations underway, planning meetings for Halifax, exploring possible integration of elements from the online format.

#### **STLHE Conference**

- EDC Executive Meeting 6:00 PM – 9:00 PM – Monday June 10, 2019
- EDC AGM 5:00 PM – 6:00 PM – Wednesday June 12, 2019 (immediately following posters)
- EDC Networking Event 6:15 PM – 8:30 PM – Wednesday June 12, 2019
- Leader's Meeting Thursday June 13, 7:15-8:15 AM

#### **Finances**

- Budget is in a good position, with surplus – exploring now to see if can make EDGES grant a regular feature, or extend pilot

## **7. Review of 2018 draft audited financial statements**

Time: 30 minutes

Purpose: Prepare for AGM

Leader: [@Elana C](#)

Preparation: Review 2018 Financials, Audited Draft

MOTION (Moved by E. Cooperberg, seconded by A. Germain-Rutherford): I move that the STLHE Board of Directors recommends the approval, at the 2019 AGM, of the audited financial statements for the year ending December 31, 2018.

Yes: 11 No: 0 Abstain: 0

## 8. Other business

### Action log

- Gavan suggests that board members review the [18-19 Motions, Actions & Decisions log](#) and minutes from past year for outstanding actions.
- Denise suggests that this be an item for the June meeting.

### Award update

- Valerie noted that there was no STLHE volunteer award submissions this year; will not be awarded
- Discussion needs to take place at June board meeting regarding updating award criteria

### Partnership update

- D2L award press release being coordinated; participation at conference being coordinated
- Conversation with 3M to coordinate participation at conference

Meeting adjourned.

## Next board meeting

June 10th, 8:30am-5:00pm, Central Time

*Details forthcoming*

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## Decisions

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## Action items

- @doc review STLHE awards criteria
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## Items for next meeting

- SoTL Canada Report
  - OneHE network member
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