Board of Directors Meeting
May 13, 2019, 2:00pm ET

Minutes
Draft: May 13, 2019
Accepted: June 10, 2019

Attendees
@Denise S, @Laura K, @Bob S, @Gavan W, @Erika Kustra k, @Aline G, @Brandon S, @Jeanette M, @Valerie L, @Christine G, @Dianne B, @Tim H

Regrets
@Brett M

Reference Material
- April 29, 2019 draft minutes: Link
- Student Advocacy report: Link
- SoTL Canada report: Link
- 2018 Financials, Audited Draft: Link

Notes
- Aline needs to leave meeting at 2:45pm ET
- Gavan needs to leave meeting at 3:00pm ET
Agenda

1. Call to order and welcome
   Leader: D. Stockley
   Quorum reached at 2:03pm ET

2. Approval of the agenda
   Time: 1 min
   Purpose: make a decision
   Leader: D. Stockley
   Preparation: Review agenda
   • Approved by consensus.

3. Approval of minutes of April 2019
   Time: 5 minutes
   Purpose: make a decision
   Leader: D. Stockley
   Preparation: Review April 29 draft minutes
   • Approved by consensus.

4. Chair’s report
   Time: 5 minutes
   Purpose: share information
   Leader: D. Stockley
   Preparation: none.
   • Denise is attending Times Higher Education event at Western University.
   • STLHE BoD call for nominations sent out; as-of last Friday STLHE had received no nominees.
   • Denise is hoping that you, as individual board members, will reach out to potential nominees: who do you think would be exceptional, who would contribute to a larger group?

5. Report: Student Advocacy
   Time: 15 minutes
   Purpose: Share information
   Leader: @Brandon S
   Preparation: Review Student Advocacy report
   • Brandon reviewed submitted report
   Floor opened to questions or comments
   • Valerie Lopes suggested that 3MNSF coordinator would be a good contact to engage 3MNSF award-winners

6. Report: EDC
   Time: 15 minutes
Purpose: Share information
Leader: @Erika Kustra k
Preparation: None noted (May 6)
  - Erika noted full written report will be circulated after AGM

Governance
  - EDC Executive elections complete, and in the process of contacting Tim Howard and to confirm winners

International Networking
  - Chair, Erika Kustra, joining ICED in June following STLHE

Professional Development
  - EDC Institute: Great Educational Developers Seminar April 23-26, 2019 in Guelph Ontario
    o Following model of Great Teachers Seminar
    o Intense and successful
    o Participation over 20 people from across Canada
  - EDGES Grants: five submitted and reviewed, and in process of finalizing approved grants – giving full amount of funding
  - Conference proposals submitted to POD to share process
  - EDC Grants: finalizing review
  - New Action Groups being started: Recommendations on Truth and Reconciliation to EDC, and Diversity and Inclusivity – have members interested, will extend call and initiate meetings

Conferences
EDC Conference 2020 – Preparations underway, planning meetings for Halifax, exploring possible integration of elements from the online format.

STLHE Conference
  - EDC Executive Meeting 6:00 PM – 9:00 PM – Monday June 10, 2019
  - EDC AGM 5:00 PM – 6:00 PM – Wednesday June 12, 2019 (immediately following posters)
  - EDC Networking Event 6:15 PM – 8:30 PM – Wednesday June 12, 2019
  - Leader’s Meeting Thursday June 13, 7:15-8:15 AM

Finances
  - Budget is in a good position, with surplus – exploring now to see if can make EDGES grant a regular feature, or extend pilot

7. Review of 2018 draft audited financial statements
Time: 30 minutes
Purpose: Prepare for AGM
Leader: @Elana C
Preparation: Review 2018 Financials, Audited Draft

MOTION (Moved by E. Cooperberg, seconded by A. Germain-Rutherford): I move that the STLHE Board of Directors recommends the approval, at the 2019 AGM, of the audited financial statements for the year ending December 31, 2018.
8. Other business

Action log
- Gavan suggests that board members review the 18-19 Motions, Actions & Decisions log and minutes from past year for outstanding actions.
- Denise suggests that this be an item for the June meeting.

Award update
- Valerie noted that there was no STLHE volunteer award submissions this year; will not be awarded
- Discussion needs to take place at June board meeting regarding updating award criteria

Partnership update
- D2L award press release being coordinated; participation at conference being coordinated
- Conversation with 3M to coordinate participation at conference

Meeting adjourned.

Next board meeting
June 10th, 8:30am-5:00pm, Central Time
Details forthcoming

Decisions

Action items
- @doc review STLHE awards criteria

Items for next meeting
- SoTL Canada Report
- OneHE network member