

EDGEs Application - Required Components

Please complete Sections 1 to 7 (inclusive) below.

Section 1: CONTACT INFORMATION

PRINCIPAL APPLICANT

Full Name*:

Organization and/or Institution:

Role:

Email*:

Telephone*:

[] As the principal applicant, I certify that I am a current member of the Educational Developers Caucus (EDC) in good standing.

CO-APPLICANTS

Please include the following information for **each** co-applicant involved in the EDGEs proposal.

Full Name*:

Organization and/or Institution:

Role:

Email*:

Telephone*:

Section 2: EXCHANGE MINI-DESCRIPTION (50 word maximum)

Include a brief summary of the proposed exchange. The short descriptions of all funded exchanges will be posted to the EDC website.

Section 3: FULL EXCHANGE DESCRIPTION (1000 word maximum)

Provide a full description of the proposed exchange including the aims of the exchange, a description of its format and any intended outcomes/outputs. Refer to the EDGEs peer review rubric for additional guidance.

Section 4: PRIORITY CONSIDERATION (150 word maximum)

Describe how, if at all, the proposed exchange will involve and/or support individuals who meet one or more of the following criteria:

- i. Have been working in the area of educational development for 5 years or less;
- ii. Are in some way isolated, owing perhaps to geography, the specific nature of their work or other factors;
- iii. Are considering or are in the midst of a career transition.

Section 5: PROPOSED EXCHANGE TIMELINE AND BUDGET

Include a timeline that highlights all key exchange activities and provide an associated budget, indicating how the grant funds will be applied and identifying any in-kind or other contributions.

Section 6: LETTERS OF SUPPORT

Each participating institution/organization should provide a letter of support indicating their commitment to the proposed exchange. Each letter should be signed by a Teaching Centre Director, their designate or an equivalent academic leader should no Teaching Centre exist.

Please append these letters of support to the application.

Section 7: AGREEMENTS

I/We agree to provide the EDC community, who funds this grant, with access to resulting outputs and resources for which the copyright remains with the author(s).

I/We acknowledge that I/we will submit an interim report and a final report to the EDC.

Principal Applicant Name (Printed)

Principal Applicant Signature