



## EDUCATIONAL DEVELOPERS CAUCUS AGENDA OF GENERAL MEETING

Tuesday, June 20, 2017

4:30-5:30

Dalhousie Student Union Building, Room 307

25 People in Attendance

### I. Opening Session

- a. Adoption of Agenda
  - i. Motion to approve by Nicola Simmons
  - ii. Seconded by Russell Day
  - iii. All in favour
- b. Approval of Minutes from GM June 22, 2016  
(<http://www.stlthe.ca/constituencies/educational-developers-caucus/documents-resources/annual-general-meetings/>)
  - i. Motion to approve by Russell Day
  - ii. Seconded by Nicola Simmons
  - iii. All in favour
- c. Business arising from the Minutes
- d. Report from the Chair: Erika Kustra
  - i. Thank you to out-going executive members
  - ii. Thank you to the coordinators: Jessica, Kris, Lisa, Joe
  - iii. Welcome to in-coming executive members
  - iv. Change to the structure of the exec/coordinators to reflect the growing portfolios
  - v. EDC exchange grants, can put forth proposal for support to enable this program
  - vi. Deb has written milestones over the last 4 years and our membership has doubled

### II. Reports from Executive

- a. Vice-chair, Conferences: Celia Popovic
  - i. Thank you to Guelph for hosting EDC in February 2017
  - ii. 158 delegates from 55 institutions across Canada, USA, UK, china
  - iii. 2018 EDC in Victoria, February 14-16, 2018.
- b. Vice-chair, Communications: Stephanie Chu
  - i. Website update to be completed this week
  - ii. Tags will be included to help find things throughout the website
  - iii. Will be working with Maureen to finalize this
  - iv. Thank you to membership for support in role as VP communications
  - v. Changes in membership over time, June 2012 to June 2017 have doubled in size
  - vi. More "lurkers" on our mail list than actual members but we should reach out to these individuals and encourage them to become members
  - vii. Steady increase in use of twitter and other social media applications
  - viii. A big jump and then dip from June 2016 to February 2017 (241-305) and then back to 254 in June 2017
- c. Secretary: Mandy Frake-Mistak
  - i. 5 inaugural awards handed out at EDC 2017

- (insert names)
  - Action Groups
    - (insert from slide)
  - Possible to submit new ideas for Action Groups – contact Mandy Frake- Mistak
- d. Treasurer: Theresa Southam
- i. Healthy budget and surplus has been directed to things such as EDC exchange program, small projects for the action groups, increased EDC grants, website, EDC guides and grant programs, ED awards and conference/institute
  - ii. Ideas to relay back to the treasurer?
  - iii. Budgets are all accessible online should you wish to review in future
- e. Vice-chair, Professional Development: Jaymie Koroluk
- i. Grants – are being reviewed and should be finished by end of next week.
  - ii. Grants will be shifting to Kris and Natasha's portfolio
  - iii. Webinars – what does online professional development look like?, joint webinar with SHED, How to host an online webinar
  - iv. Upcoming webinars: about rants, joint COED/EDC webinar on mentorship, joint webinar with SHED and EDC, developing 3M submissions (info TBD)
  - v. Request to repeat “How to host an online webinar” made. Yes, another one will be run.
- Institute: hosted in a blended format which is a new approach
- vi. 12 registered participants from across Canada.
  - vii. This time is intense and so being able to connect with colleagues will be a great opportunity
  - viii. Sandwiched with an online segment

### **III. Accreditation Certificates Awarded (Celia Popovic)**

- a. Overview of submission and review process.
- b. 2 more programs have been through the process and have been approved for accreditation – both from Humber College
- c. Carol Appleby accepted the certificate on their behalf

### **IV. Launch of New Guidebook (Jaymie Koroluk)**

- a. Survey was issued to see what people were interested
- b. Centre review and ethical practice in Educational Development were selected for the next guides
- c. Deadline extend to July 7 for expressions of interest
- d. Guide Two for Educational Development: Rapport-building for Educational Developers is officially complete and will be available today (June 20, 2017)
- e. Congratulations offered from Jamie

### **V. Upcoming Events**

- a. EDC conference in February 14-16, 2018 in Victoria
- b. Highlight of other regional/national/international events from COED, AAU, ISSOTL, POD, ICDE, BCTLC

- c. Reminder from Russell Day to keep poking admin to sign off on money to support such advocacy but from the institutional level to pay for memberships, encouragement from Natasha Kenny to support this.
- d. Recognition from Erika Kustra about Denise Stockley as incoming STLHE president and going to China to represent Canada. While there she will be visiting with Educational Developers to help them start up their own respective Teaching and Learning Centres
- e. Russell Day - China hoping to hold a conference in 2019 about the ISW
- f. Deb Dawson, there is an increasing uptake of Alice McPherson dissertation on the ISW
- g. FDW just held in Russia for first time
- h. University of the Fraser Valley have been doing FDW and training faculty in Ghana and India, across Punjab, and they are doing research on the impact of that
- i. ICED is next June 5-8 in Atlanta, Georgia

**I. Adjournment**

- a. Motion to adjourn moved by Russell Day
- b. Seconded by Nicola
- c. All in favour

Adjournment: 5:13PM