February 21, 2017

Carried motions
MOTION (Valerie Lopes, seconded by Mike Van Bussel): I move that the name of the “Pat Rogers Poster Prize” be changed to the “Pat Rogers Poster Award.” Motion passes unanimously.
MOTION: (Gavan Watson, seconded by Erika Kustra): I move that the revised Policy 5.2, article 4 is brought to the general membership for approval. Motion passes unanimously.
MOTION: (Gavan Watson, seconded by Roselynn Verwoord): I move that the 2017 nomination committee membership is approved. Motion passes; 11 yes, 1 abstention

Decisions
1. G. Watson will post a motion log to STLHE website for meeting from September 2016-February 2017; beginning in March 2017 minutes will be posted to website after board approval (as outlined in Policy 5.2, article 4)

Action items
1. L. Kinderman to investigate how to offer central support for fundraising / partnerships for STLHE conference organizing committee.
2. J. McDonald to bring a conversation forward on what we need to be thinking about partnerships for our constituencies and the future for the larger organization.
3. D. Stockley commits to write a report and summarize membership survey data; report would be shared two weeks before a Board of Directors visioning day
4. All board members need to review the bilingualism policy for March 2017 board meeting
5. R. Lapp to follow-up with C. Gaucher regarding meeting AQPC board.
6. R. Lapp and G. Watson present an update on board “anti-bullying policy” by May, 2017
7. G. Watson and T. Howard will take the feedback from board and incorporate the friendly revisions, returning Policy 3 to the March board meeting
8. Regarding TAGSA journal proposal, D. Bateman will seek feedback from Partnerships chair and Student advocacy chair on response and will then follow-up with TAGSA

January 16, 2017

Carried motions
None
Decisions
None

Action items
1 Complete EDC Needs Survey before January 20th 2017, link to survey in Basecamp [all board members]
2 Think about potential agenda items for February 2017 F2F meeting; a call for items will be coming soon [all board members]

December 19, 2016

Carried motions
1 MOTION (Bob Sproule, seconded by Denise Stockley): (I move) that the STLHE 2017 operating budget is approved; motion passes: 10 yes, 0 no.
2 MOTION (Robert Lapp, seconded by Bob Sproule): (I move) that the Board accept the resignation of Tim Loblaw due to personal circumstances; motion passes unanimously.
3 MOTION (Robert Lapp, seconded by Deborah Kiceniuk): (I move) That the Board approve the Executive’s recommendation of Laura Kinderman as Board appointment to the position of Vice-President for the duration of Tim Loblaw’s term (until June 2018); motion passes: 9 yes, 0 no.

Decisions
1 Updating STLHE website to meet AODA compliance would be budgeted for in 2018 budget, with work taking place in that budget year.

Actions
1 There is a need to rename line item 5024 (STLHE-Website) to better describe the items contained within (something akin to “Web Services”)
2 Add budget surpluses as an agenda item / discussion item for February F2F meeting
3 All reports from Standing Committees and Affiliated Groups due to Gavan (secretary@stlhe.ca) by Tuesday, January 31st, 2017
4 Treasurer of STLHE will contact the secretary-treasurer of TLC Canada asking for accounting of how the donated 50K was spent.

November 21, 2016

Carried motions
1 MOTION (Bob Sproule, seconded by Tim Loblaw): (I move) That STLHE set up a dual rate investment (saving) account depositing $200,000; Motion passes: 12 Yes, 0 No
2 MOTION (Bob Sproule, seconded by Valerie Lopes): (I move) That STLHE purchase 5 GIC’s at $50,000 each with maturity dates of 1 thru 5 years; Motion passes: 12 Yes, 0 No
Decisions
1. F2F STLHE Board Meeting (June 2017) tentatively scheduled for Monday at Mount St. Vincent University
2. STLHE is not formally supporting the SHARE - SSHRC proposal

Actions
1. Dianne will get in touch with Western Bookstore to clarify the nature of the agreement to publish and sell Green Guides

October 17, 2016

Carried motions
1. MOTION (D. Stockley, seconded by D. Bateman): Not renew the Magna agreements with STLHE; Motion passes: 11: Yes, 1: Abstain.
2. MOTION (D. Stockley, seconded by J. McDonald): To accept Alan Wright as Knapper Award Coordinator; Motion passed unanimously.

Decisions
1. D. Stockley suggests putting a committee together to consider the question of process of partnering with allied organizations and the need for a formal letter of understanding or agreement; this was agreed as a next course of action by J. McDonald. Committee consists of Board and non-board members. Board volunteers are: Denise S., Tim L., Janice M-Y. & Roselynn V. and non-board members to be determined.
2. J. McDonald will move forward with conversation about the SSHRC Partnership Development Grant to give clarity about what this means to STLHE to be a partner.
3. With the expiration of time, discussion ended Creation of a 'Special Projects' budget line with the willingness to take up the conversation at a later date (perhaps on Basecamp).

Actions
1. Send out invites to STLHE board basecamp [Gavan / November]

September 19, 2016

Carried motions
MOTION (D. Stockley, seconded by J. McDonald): Accept Université de Sherbrooke and Bishop’s University as host for the STLHE 2018 conference.
MOTION (Valerie Lopes, seconded by Janice Miller-Young): We appoint Tim Loblaw as Vice President until June 2018, representing the completion of Denise Stockley’s term.
Decisions

1. TLC Canada: Robert to speak with M. Mancuso regarding the board’s June decisions re: TLC Canada.
2. February face-to-face meeting scheduled for Tuesday, February 21st, all day.
3. Email blasts to be done on a quarterly basis until feedback from general membership, first one to go out in October.
4. STLHE general membership survey will include questions related to the various portfolios (e.g. timing and impact of monthly email blast).

Actions

1. Executive to take up the question of STLHE’s financial investment in TLC. [Executive, September]
2. Board members to review financials to-date, prepare for 2017 (October-December) [Board members]
3. What is the best way to acknowledge award recipients? An agenda item for February F2F meeting [Valerie]
4. Put “Retired” after the College Sector Educator Award [Gavan, October]
5. Can the STLHE organizing committee allow award winners register for an early bird fee after the early bird deadline? [Vice President, no deadline mentioned]
6. Confirmation if there are student rates for EDC 2017 and what they are [Erika, October]
7. Follow-up with Gavan regarding regular (2 times a year) reporting to the board [Board members, October]
8. STLHE membership general membership survey [Denise, October]
9. Inform membership in October newsletter about the VP position [Gavan, October]