

STLHE Board of Directors Action/ Motions / Decisions Log, September 2016-February 2017

February 21, 2017

Carried motions

MOTION (Valerie Lopes, seconded by Mike Van Bussel): I move that the name of the “Pat Rogers Poster Prize” be changed to the “Pat Rogers Poster Award.” Motion passes unanimously.

MOTION: (Gavan Watson, seconded by Erika Kustra): I move that the revised Policy 5.2, article 4 is brought to the general membership for approval. Motion passes unanimously.

MOTION: (Gavan Watson, seconded by Roselynn Verwoord): I move that the 2017 nomination committee membership is approved. Motion passes; 11 yes, 1 abstention

Decisions

- 1 G. Watson will post a motion log to STLHE website for meeting from September 2016-February 2017; beginning in March 2017 minutes will be posted to website after board approval (as outlined in Policy 5.2, article 4)

Action items

- 1 L. Kinderman to investigate how to offer central support for fundraising / partnerships for STLHE conference organizing committee.
- 2 J. McDonald to bring a conversation forward on what we need to be thinking about partnerships for our constituencies and the future for the larger organization.
- 3 D. Stockley commits to write a report and summarize membership survey data; report would be shared two weeks before a Board of Directors visioning day
- 4 All board members need to review the bilingualism policy for March 2017 board meeting
- 5 R. Lapp to follow-up with C. Gaucher regarding meeting AQPC board.
- 6 R. Lapp and G. Watson present an update on board “anti-bullying policy” by May, 2017
- 7 G. Watson and T. Howard will take the feedback from board and incorporate the friendly revisions, returning Policy 3 to the March board meeting
- 8 Regarding TAGSA journal proposal, D. Bateman will seek feedback from Partnerships chair and Student advocacy chair on response and will then follow-up with TAGSA

January 16, 2017

Carried motions

None

Decisions

None

Action items

- 1 Complete EDC Needs Survey before January 20th 2017, link to survey in Basecamp [all board members]
- 2 Think about potential agenda items for February 2017 F2F meeting; a call for items will be coming soon [all board members]

December 19, 2016

Carried motions

- 1 MOTION (Bob Sproule, seconded by Denise Stockley): (I move) that the STLHE 2017 operating budget is approved; motion passes: 10 yes, 0 no.
- 2 MOTION (Robert Lapp, seconded by Bob Sproule): (I move) that the Board accept the resignation of Tim Loblaw due to personal circumstances; motion passes unanimously.
- 3 MOTION (Robert Lapp, seconded by Deborah Kiceniuk): (I move) That the Board approve the Executive's recommendation of Laura Kinderman as Board appointment to the position of Vice-President for the duration of Tim Loblaw's term (until June 2018); motion passes: 9 yes, 0 no.

Decisions

- 1 Updating STLHE website to meet AODA compliance would be budgeted for in 2018 budget, with work taking place in that budget year.

Actions

- 1 There is a need to rename line item 5024 (STLHE-Website) to better describe the items contained within (something akin to "Web Services")
- 2 Add budget surpluses as an agenda item / discussion item for February F2F meeting
- 3 All reports from Standing Committees and Affiliated Groups due to Gavan (secretary@stlhe.ca) by Tuesday, January 31st, 2017
- 4 Treasurer of STLHE will contact the secretary-treasurer of TLC Canada asking for accounting of how the donated 50K was spent.

November 21, 2016

Carried motions

- 1 MOTION (Bob Sproule, seconded by Tim Loblaw): (I move) That STLHE set up a dual rate investment (saving) account depositing \$200,000; Motion passes: 12 Yes, 0 No
- 2 MOTION (Bob Sproule, seconded by Valerie Lopes): (I move) That STLHE purchase 5 GIC's at \$50,000 each with maturity dates of 1 thru 5 years; Motion passes: 12 Yes, 0 No

Decisions

- 1 F2F STLHE Board Meeting (June 2017) tentatively scheduled for Monday at Mount St. Vincent University
- 2 STLHE is not formally supporting the SHARE - SSHRC proposal

Actions

- 1 Dianne will get in touch with Western Bookstore to clarify the nature of the agreement to publish and sell Green Guides

October 17, 2016

Carried motions

- 1 MOTION (D. Stockley, seconded by D. Bateman): Not renew the Magna agreements with STLHE ; Motion passes: 11: Yes, 1: Abstain.
- 2 MOTION (D. Stockley, seconded by J. McDonald): To accept Alan Wright as Knapper Award Coordinator; Motion passed unanimously.

Decisions

- 1 D. Stockley suggests putting a committee together to consider the question of process of partnering with allied organizations and the need for a formal letter of understanding or agreement; this was agreed as a next course of action by J. McDonald. Committee consists of Board and non-board members. Board volunteers are: Denise S., Tim L., Janice M-Y. & Roselynn V. and non-board members to be determined.
- 2 J. McDonald will move forward with conversation about the SSHRC Partnership Development Grant to give clarity about what this means to STLHE to be a partner.
- 3 With the expiration of time, discussion ended Creation of a 'Special Projects' budget line with the willingness to take up the conversation at a later date (perhaps on Basecamp).

Actions

- 1 Send out invites to STLHE board basecamp [Gavan / November]

September 19, 2016

Carried motions

MOTION (D. Stockley, seconded by J. McDonald): Accept Université de Sherbrooke and Bishop's University as host for the STLHE 2018 conference.

MOTION (Valerie Lopes, seconded by Janice Miller-Young): We appoint Tim Loblaw as Vice President until June 2018, representing the completion of Denise Stockley's term.

Decisions

- 1 TLC Canada: Robert to speak with M. Mancuso regarding the board's June decisions re: TLC Canada.
- 2 February face-to-face meeting scheduled for Tuesday, February 21st, all day.
- 3 Email blasts to be done on a quarterly basis until feedback from general membership, first one to go out in October.
- 4 STLHE general membership survey will include questions related to the various portfolios (e.g. timing and impact of monthly email blast).

Actions

- 1 Executive to take up the question of STLHE's financial investment in TLC. [Executive, September]
- 2 Board members to review financials to-date, prepare for 2017 (October-December) [Board members]
- 3 What is the best way to acknowledge award recipients? An agenda item for February F2F meeting [Valerie]
- 4 Put "Retired" after the College Sector Educator Award [Gavan, October]
- 5 Can the STLHE organizing committee allow award winners register for an early bird fee after the early bird deadline? [Vice President, no deadline mentioned]
- 6 Confirmation if there are student rates for EDC 2017 and what they are [Erika, October]
- 7 Follow-up with Gavan regarding regular (2 times a year) reporting to the board [Board members, October]
- 8 STLHE membership general membership survey [Denise, October]
- 9 Inform membership in October newsletter about the VP position [Gavan, October]