



**STLHE SAPES**

Society for Teaching and Learning in Higher Education  
La société pour l'avancement de la pédagogie dans l'enseignement supérieur

## **STLHE Annual General Meeting** **(June 19, 2014 – 1:00 pm )** **(Draft)**

### **Agenda**

Arshad took a moment to thank the partners for the support of the Society. These include: 3M Canada, Maclean's, University Affairs, Magna, Desire2Learn and our most recent partner Pearson. Their contributions to the society are instrumental in allowing us to function and support the awards program of STLHE

#### **1. Approval of the Agenda**

The agenda was circulated to members and posted on the STLHE web site prior to the vote for their approval.

*MOTION:* Moved by Angie and seconded by Peter that the posted agenda be approved without additions or modifications. Unanimous approval.

#### **2. Approval of the minutes from the 2013 AGM**

The minutes from last year's AGM were circulated to members and posted on the STLHE web site prior to the vote for their approval.

*MOTION:* Moved by Angie and seconded by Glen that the minutes for the 2013 AGM be approved. Unanimous approval.

#### **3. President's report and opening remarks**

Arshad reminded us of the Society's visions and goals and introduced the current Board members and the administrative unit of the STLHE to the meeting.

##### **a. A look back**

Arshad took the opportunity to look back on his term as president and quoted Sir Barnett Cocks who said "A committee is a cul-de-sac down which ideas are lured and then quietly strangled" and how our Society proves Cocks wrong. Our various committees, working groups, board, executive and constituencies have accomplished much in moving forward with implementing our goals and vision. We are all volunteers that have created a highly professional organization with new bylaws and a vital organization that has positioned the Society for its future success. We have also become more inclusive through the work of chairs of standing committees for students, colleges and bilingualism. Our awards program has also expanded and now recognizes innovative teaching, mentorship, student

leadership, service, and graduate student development. We have also strengthened our partnerships with like-minded groups around the world including new partners Academics without borders Canada and Central and Eastern European development association. But our real success is in the committees and working groups that get things done.

Arshad acknowledged Chris Knapper's invaluable contribution in setting up the governance and unique legal identity of Teaching Learning Canada and reminded the Society that TLC has two objectives: the first is to support regional conferences and initiatives the second is to promote scholarship. TLC's inaugural event will be the learning Exchange in Niagara-on-the-lake in October. TLC is a charitable organization that relies on donations and members of the Society should consider making a donation. Arshad also acknowledged a very generous donation to of \$10,000 from Glen to TLC.

### ***b. Changes in the STLHE admin unit***

Arshad acknowledged Sylvie's amazing contribution to the Society but Sylvia has asked for a reduced work load and as a consequence the Board is moving forward with a decentralized administrative unit with Sylvia being responsible for the 3M awards and finances, Muriel the web site and membership and assisting with awards, Sandra Murray, who will also be assisting with the administrative team, and a fourth member of the unit who will act as an assistant to the new President at Mount Allison.

## ***4. Treasurer's report***

### ***a. Approval of the 2013 audited financials***

Devar highlighted a number of aspects of the financial report. First and foremost the society is in excellent financial shape and there are sufficient funds for running the Society in the coming year. The main difference between last year's and this year's report is the impact of the rolling membership. Instead of membership revenue applying only to one fiscal year the membership fees now straddles two years. This has created a change in revenue from membership compared to previous years – it is however not an issue to be concerned about since the revenue collected matches previous years. Our expenditures have not changed and even with the transfer of funds to TLC our expenses remain stable. Compared to 2012 there has been no change in the low level of financial risk for the Society.

A question was raised about the shortfall seen in the 2013 bottom line. It was explained that this results from the deferral of revenue to the next financial year, the funds for Teaching Learning Canada and the absence of sponsors for some of our awards. Although there is a negative it is payed down from the surplus of the Society

***MOTION:*** Moved by Davar, seconded by Jon that we approve the financial report submitted by the auditors. Approved with one abstention

## ***b. Appointment of the auditors***

As required in the bylaws we must identify the auditors for the 2014 fiscal year of the Society

MOTION: Moved by Joy, seconded by Chris that we renew the contract with our current auditor – Nephin, Winter & Bingley

## ***5. Celebrating engagement***

### ***a. Changing the guard***

Robert took over as the Chair of the AGM and took a moment to highlight the contributions of various STLHE members whose terms of office are coming to an end with the AGM: Arshad (President), Angie (Awards), Catherine (Publications), Elizabeth (3M Council Chair), Ken (Secretary), Glen (3M Council), Maureen (3M Council), Ron (3MNTF awards co-coordinator), Rick (3MNTF Awards co-cordinator), Alice Cassidy (3MNSF awards coordinator).

Robert also welcomed the new members of the Board and Constituencies including himself as President, Denise (Vice-President), Jon (Secretary), Andrea (Awards), Peter (co-chair partnerships) Shannon (3MNTF award coordinator), Esther (President 3M Council) Heather (3M Council), Carolynne Hoestler (EDC) and Deb Dawson (renewal as President of EDC)

Teaching Learning Canada, the Society's charitable arm, has appointed Maureen as the CEO and its new board includes her, Arshad (Chair), Robert (Vice Chair) and Sylvia (Secretary – Treasurer).

### ***b. Nominations and standing committees***

The Board includes chairs of various standing committees and these committees need people to be involved and Robert asked everyone attending the AGM to consider getting involved in these committees which are essential to the functioning of the Society.

The Nominations Committee must be struck at each AGM and Laura, Phillippe, and Kris volunteered.

## **6. Closing remarks**

Robert reminded everyone that they have a role to play in the Society and we can build on the energy of the conference to contribute to our unique national Society and urged everyone to help to build the Society in the coming years. In summary there's magic in the air when we come together face-to-face at our annual meeting where people who care share. See you next year in Vancouver.

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Jon G. Houseman  
STLHE Secretary

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