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Manager, Educational Development

The University of Guelph is committed to equity in its policies, practices, and programs, supports diversity in its teaching, learning and work environments, and ensures that applications for members of underrepresented groups are seriously considered under its employment equity policy. All qualified individuals who would contribute to the further diversification of our University community are encouraged to apply.

Professional and Managerial Group

Manager, Educational Development

Open Learning and Educational Support

Hiring #: 2014-0072

Please read the [Application Instructions](#) ^[1] before applying

Open Learning and Educational Support (OpenEd) provides expertise and leadership to the University of Guelph community and our partners in the following: the scholarship and practice of teaching, technology-enhanced education, open learning and professional development. We provide support for teaching and learning that is evidence-based, responsive, developmental and based on best practices. With an increased focus on accountability, learning outcomes, flexibility and quality of teaching and learning in higher education, OpenEd provides a broad range of services, support and expertise to extend the reach and advance the mission of the University of Guelph.

The Manager, Educational Development reports to the Director, Open Learning and Educational Support and is responsible for leading and managing a unit that promotes and supports the enhancement of educational approaches and practices at the University of Guelph. To this end, the Manager, Educational Development is responsible for prioritizing and overseeing the services, resources, and programs offered by the Educational Development (ED) unit. The Manager promotes collaboration within OpenEd and through effective partnerships with other service and academic departments to strengthen the University's teaching and learning capacity.

The Manager, Educational Development provides leadership to the ED unit team members in

identifying and implementing short and long-term priorities and strategies that will enable the ED unit to best meet ongoing and changing needs of Open Learning and Educational Support and the University's teaching and learning environment. The Manager, Educational Development provides leadership, expertise, advice and resources in the area of educational and curriculum development to faculty, chairs, administrators, graduate students and staff. This includes the design, development, delivery and evaluation of workshops and other support programs. As well, the Manager provides consultative expertise and facilitative leadership to colleges, departments and curriculum committees engaged in curriculum development initiatives for their majors and programs. With a focus on continuous program improvement, the Manager supports departments in using outcomes-based approaches to inform the institution's quality assurance and enhancement processes. This includes using faculty-driven, collaborative approaches to identify and assess learning outcomes, and to recommend pedagogical improvements that align with the Institution's strategic directions and priorities, and the strategic development of programs to meet these priorities.

The Manager, Educational Development supports the development of a community of educators in which innovative and scholarly approaches to teaching in higher education are fostered. This includes identifying opportunities to champion the continuous improvement of quality teaching and learning at the University of Guelph. The Manager also seeks out opportunities to advance the field of educational development practices through collaboration with other institutions. The Manager, Educational Development initiates and manages research projects related to the scholarship of teaching and learning to support the enhancement of services/resources, as well as to develop and share knowledge through scholarly publications and conference presentations and acts as a guest lecturer/speaker in undergraduate and graduate courses, upon request.

Requirements for the position include: Master's degree in a related field (Ph.D. preferred) with several years of experience in educational and curriculum development; or an equivalent combination of education and experience. Extensive experience in the scholarship of teaching and learning; quantitative and qualitative research, design and data management skills; extensive program planning, management, assessment and evaluation experience; resource development skills; demonstrated experience in management and leadership; and, the desire to achieve results. Experience in teaching at the post-secondary level is required. Demonstrated expertise in implementing educational development strategies that promote evidence-based, research-informed approaches to teaching and learning in higher education and must also demonstrate strong communication, interpersonal and facilitation skills, and the ability to engage colleagues and academic partners in meaningful, collaborative dialogue. Working in a fast-paced environment, the incumbent must possess superior organizational and time management skills, and proven problem solving and project management skills.

To apply, please include a curriculum vitae, and an application letter which articulates a philosophy of educational development and selected examples of successfully developed programs and evidence of engagement in the scholarship of teaching and learning.

Position Number 449-004
Classification P07*
Professional/Managerial Salary Bands [2]

*Tentative evaluation; subject to committee review

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Closing Date: 2014 04 23

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[1] <https://www.uoguelph.ca/hr/node/888>

[2] https://www.uoguelph.ca/hr/system/files/P%26M%20Grid-2011-2013_1.pdf