


Meeting Agenda

STLHE Face-to-Face Meeting

Saturday, June 21, 2014

8:00 am to 4:00 pm EST

Royal Military College



8:00 to 8:30 am **Breakfast**

8:30 to 8:45 am **Welcome from RMCC Principal and Commandant**

8:45 to 10:00 am **Aspirations**

- Where we've been: a brief report on 2011-14 (Robert, Arshad)
- Where we are: an "appreciative inquiry" review of what's working well with STLHE and its Board (all)
- Where we're going: ideas and ideals (all)

10:00 to 10:30 Refreshment Break

10:30 to Noon Operations

- Re-thinking the "Cult of Busy"
- Collaborative processes
- Portfolio Descriptions
- Working with the "distributive support model" of Executive Assistance

Board Meeting Protocol

- Establishing and finalizing dates and times for 2014-15, especially the February face-to-face meeting
- Executive vs. full-Board meetings: revisit bi-monthly rotation?
- Setting Agendas and tracking Action Items
- Sharing information and motivating collaborations
- Keeping the Newsletters and Annual Report in view

12:00 to 1:30 pm **Business Meeting (Lunch)**

Board Nominations and Positions

- Finalize Nomination Committee timeline for election of Publications Chair
- Endorse Jon Houseman's appointment as Secretary

By-Law Filing with Canada Revenue Agency

- Update on September "Special Resolution" (Jon & Robert)

Conferences

- 2016 proposals (please read attached three proposals)
- Discussion of costs and size of Conference to remain sustainable (Denise)

Financials

- Approve Auditor's report
- Update Budget (Robert, on behalf of Davar)

STLHE Award for Graduate Students (Roselynn)

1:30 to 2:30 pm **Memberships**

Members as engaged partners (Robert, Debra)

- Re-building membership and grass-roots buy-in, action groups
- Idea: a facilitated session at 2015: "You the Membership"

Memberships as (crucial) Revenue stream

- Revisiting Membership rates (Muriel)
- Mining the Wild Apricot data to create networks, identify strategic campaigns: a committee for this work? (Robert, Muriel, Denise)

Collaborating on Communications

- Social media committee?
- Webpage committee?

2:30 to 2:45 **Nutrition Break**

2:45 to 3:45

Le Bilinguisme chez SAPES

- Le portefeuille "bilinguisme": perspectives d'avenir (Sylvain)
- Comment l'idéal de bilinguisme se croise avec chaque portefeuille? (tous)
- Alliance strategique avec l'AIPU? Avec l'AQPC?

3:45 to 4:00 pm

Final Remarks and Adjournment