

EDUCATIONAL DEVELOPERS CAUCUS

MINUTES FOR GENERAL MEETING

Saturday February 23rd, 2008

1:00-2:30 p.m., Kwantlen University College, Richmond, BC

53 members in attendance (16 indicating new membership)

I. Opening Session and Welcome

- a. Adoption of Agenda (with friendly amendment (additional item at v: other business by Nicola Simmons) (moved by Penny Heaslip; seconded by Joy Mighty; passed)
- b. Approval of Minutes of meeting of February 2007 (moved by Nicola Simmons; seconded by Margaret Wilson; passed)
- c. Business arising from the Minutes (none)
- d. Report from the Chair (Teresa Dawson) including votes of appreciation

II. New Business: Reports from Executive

- a. Vice-Chair Professional Development's Report (Alice Cassidy)
 - i. Thanked reviewers for their service
 - ii. Provided a grants update (including feedback received on the process, deadline for submissions in 08 and souvenir bookmark)
- b. Vice-Chair Communications' Report (Jeanette McDonald)
 - i. Confirmation of the results of the motion to amend the EDC bylaws and adopt STLHE proxy voting rights
 - ii. David Gosling's proposal to survey EDC colleagues in Canada for discussion
 1. concern to keep the collected data in-house in order for it to be updated regularly
 2. agreement to move the discussion to the listserv
 - iii. Website update
 1. Jeanette pointed out new features and encouraged people to check the site frequently, as well as to join the listserv for valuable resource sharing
- c. Secretary's Report (Ruth Rodgers)
 - i. French translation update (regarding various EDC communication genres)
 1. budget is available from STLHE for limited translation; executive will prioritize items of greatest interest and work through as budget permits
 - ii. Posting minutes to the listserv is in progress
- d. Treasurer's report (Janice MacMillan)
 - i. 2008 budget passed STLHE Board on January 30th 2008
 - ii. Looking forward to 2009, Janice hopes the process will go as smoothly next time, and announced a levy holiday for the 2009 winter conference, and for as long as the surplus remains at the targeted \$5000
- e. Nominating Committee and process for forthcoming Executive elections (Teresa)
 - i. Positions open: Chair and VC Professional Development (June 08)
 - ii. Introducing the Executive's representative to the Nominating Committee: Judy Britnell,
 - iii. Call for nominations for the Nominating Committee from the floor
 1. Judy facilitated the nomination of Eileen Herteis (nominated by Trevor Holmes; seconded by Carole Dence; passed) and Erika Kustra

(nominated by Nicola Simmons; seconded by Martha Crealock; passed) as the other members of the Nominating Committee

2. Judy indicated that both of the incumbents for the positions (Teresa Dawson and Alice Cassidy) are willing to stand for re-election; other nominations will be sought in the near future via the listserv

III. ProD Opportunity (Alice Cassidy, Vice-Chair Professional Development)

WORKSHOP: generating resources amongst the ED community to support members of the teaching community in supporting student success (Alice Cassidy and Teresa Dawson with invited guests Suzanne Tyson and Lesley Gouldie from *Eduwiki*)

- a. Alice, Teresa, and our guests led the participants in an interactive workshop yielding information on commonly used resources and types/formats of resources that EDs would like to see developed

IV. Looking forward to the EDC Conference in 2009 (5 mins.)

- a. Looking ahead to future conference sites (Teresa)

The weather-related hazards of hosting a February conference in the east were briefly discussed, and the discussion will be moved to the listserv; at present, no site has been chosen for the 2009 winter meeting.

- b. Logo and Enviro-bag idea (Alice)

- i. A brief explanation of the idea of having a permanent EDC conference bag was delivered, to a generally positive response; the executive will continue these discussions for a decision prior to next year's winter meeting

V. Announcements

- a. Nicola Simmons reminded people of the upcoming ISSTL conference
- b. Eric Kristensen reminded people about the upcoming ICED conference

VI. Adjournment