

**EDUCATIONAL DEVELOPERS CAUCUS  
SOCIETY FOR TEACHING AND LEARNING IN HIGHER EDUCATION**

**ANNUAL GENERAL MEETING**  
Victoria College, University of Toronto  
Wednesday, June 14, 2006  
4:00 - 6:00 p.m.

**MINUTES**

**Chair—Joy Mighty**

**1. Opening Session**

**a. Adoption of the Agenda**

There was a motion to adopt the Agenda as presented by the Chair (Russ Hunt/Maureen Connolly). CARRIED

**b. Minutes of the Meeting of February 24, 2006**

The Chair explained that there were no minutes to approve at this session of the AGM as we were in the transition from past practices to practices prescribed by our new Bylaws. According to the Bylaws, minutes of the AGM are approved at the next AGM and minutes of the GM are approved at the next GM.

In order to ease us into this new practice, the Secretary has distributed—for information only—the minutes of the meeting of June 8, 2005 in Charlottetown, adopted at the General Meeting in Victoria on February 23, 2006.

The Secretary has also distributed—for information only—the minutes of the General Meeting in Victoria on February 23, 2006. These minutes will be presented for adoption at the General Meeting at the Winter Conference in February 2007.

**c. Business arising from the Minutes**

Eileen Herteis informed the membership that there were 48 Institutional members. 16 of these were Colleges.

She also stressed that these memberships must be sustained.

**d. Report from the Chair**

Joy mentioned that her comments would be brief, as other members of the Executive would be addressing many of the issues.

She thanked the membership for their support of her and the Executive. She also thanked the members of the Executive for their support and their contributions. Joy stressed that she and the Executives had been reaping the efforts of many others.

Joy also thanked the member of the Steering Committee of STLHE for the good rapport she had enjoyed with them.

Finally she thanked the organizers of the conference for designing an excellent conference.

## **2. New Business**

### **a. Formal Adoption of Bylaws: A Celebration (Carole Dence)**

Carole thanked the members for their overwhelming support. She thanked the members of the Bylaws Committee—Trevor Holmes, Carol O’Neil, Eric Kristensen, Maureen Connolly—for their fine work.

The membership has already accepted the Bylaws in an online vote, this is a celebration. We have cause to celebrate seeing how far we have come since the seed for the EDC was first sown in 2000. Now we are there!

Some Revisions will be necessary when STLHE is finished with the incorporation of the Society. However, these revisions will be only editorial in nature to bring our language in line with the STLHE documents.

### **b. Reports**

- **Secretary/Treasurer (André Oberlé)**

André explained that we are going through a period of transition during which we needed to switch from the traditional budget for the period of May 1<sup>st</sup> to April 30<sup>th</sup> to a budget year aligned with the calendar year (i.e., January 1<sup>st</sup> to December 31<sup>st</sup>).

As a result, two budgets were being presented to the membership at this time. One budget covers the period from February 25, 2005 (when we had our first income) to April 30, 2005. The second budget will take us from May 1, 2006 to December 31, 2006.

We will present a budget for 2007 during the Winter Conference in February 2007.

André pointed out that we are in good financial shape and hinted that further good news would be announced later in the meeting.

- **Vice-Chair Communications (Trevor Holmes)**

Trevor began his presentation by extending greetings to the new members. EDC currently has 99 members. The Listserv has 179 participants.

He related that a special bookmark had been designed to celebrate the accomplishment of the EDC. The bookmarks had been distributed at the beginning of the meeting.

Trevor told the members that the one-stop online portal for members was just around the corner.

Recently, new software had been installed to better accommodate the listserv.

He asked for volunteers to help develop a package for new developers.

Finally, he pointed out that EDC was a member of the International Consortium on Educational Development. This consortium will meet in Utah, USA next year. Their journal, the International Journal of Academic Development (IJAD) is also OUR journal and is a good source of information as well as a publishing venue for ED Caucus members.

- **Vice-Chair Professional Development (Lynn Taylor)**

Lynn told members that the Winter Conference in Victoria came very close to being in synch with the PD plans. While she felt that the sequence was not quite right yet, there had been much improvement in giving time for self-directed team work and community building. She pointed out that we are a very diverse group and we are achieving a good balance.

She thanked the great team at the University of Victoria who hosted 69 participants and to all the colleagues who had provided substance for discussion. She also wished to thank the unsung colleagues who provided feedback on the proposals submitted for the program.

Lynn announced that EDC would benefit from the fact that so many of its members had been instrumental in the drive for Institutional Membership. As a result, STLHE has decided to make available 10% or no less than \$5,000.00 in a fund for professional development projects. For 2006-2007 the grant will be \$7,400.00.

Finally, she pointed out that EDC had launched a new project with the PD Resource Inventory, and urged EDC members to contribute to this resource by sending short annotations to Jennifer Jasper at UBC (jjasper@shaw.ca).

Lynn thanked the members for their tremendous support and stressed that she had had a wonderful learning experience.

- **Nominations and Elections Committee (Eileen Herteis)**

Eileen reported for the Nominations and Elections Committee consisting of James McNinch, Judy Britnell and herself.

She spoke about the fine individuals who had run for the openings on the Executive. She made a point of congratulating Maureen Connolly, Carol Miles, Eric Kristensen, and Alice McPherson.

She felt that more members should vote.

**c. Remarks of incoming Chair (Teresa Dawson)**

Teresa began by thanking Joy for her determination and fine work. She especially commended her on building such a good relationship with the Steering Committee.

She also thanked Lynn for being a mentor to her and for her excellent work on the PD plan.

She also thanked the members of the team who acted as the first collective chair—Eileen Bragg, Eileen Herteis, Carole Dence, Carol O’Neil, Joy Mighty, and Ros Woodhouse—for their excellent work.

She mentioned that she would be moving to Victoria to be director of the learning Centre at UVic. She stressed, however, that she would be available to members and invited them to contact her.

**d. Remarks of incoming Vice-Chair Professional Development (Alice Cassidy)**

Alice thanked the outgoing Executive for their wonderful work. She described the PD plan as “fabulous.”

She also thanked the nominators and voters for enabling her to be the Vice-Chair Professional Development. She is looking for ways to facilitate the sharing of expertise and is open to the needs of the members.

Alice announced that there would be a Professional Development Grant competition. The grant deadline was November 1, 2006. Winners would be announced by December 31, 2006

The theme of the Winter Conference was to be “Engagement and Educational Development.” The Winter Conference will take place during the week of February 21, 2007

**3a. Other Business**

Judy Britnell announced that on Thursday, November 16, 2006 Richard Gale would be at Ryerson University for a SoTL event. Members were invited to participate.

**4. Break**

**Chair: Teresa Dawson**

**5. Other Business: Interactive PD Session**

- a. Best Practices Exchange - Lynn Taylor, outgoing Vice-Chair (Professional Development), and Alice Cassidy, incoming Vice-Chair (Professional Development).

**6. Adjournment**

The meeting adjourned at 6:00