

**EDUCATIONAL DEVELOPERS CAUCUS
MINUTES OF ANNUAL GENERAL MEETING**

7:30 - 9:00pm, Wednesday June 17th, 2009
Room T303 Tilley Hall, University of New Brunswick

I. Opening Session

- a. Adoption of Agenda (Nicola Simmons moved; Joan Forder seconded; adopted)
- b. Approval of Minutes of meeting of June 18, 2008 (Denise Stockley moved; Anne Scrimger seconded; approved)
- c. Business arising from the Minutes (none)
- d. Report from the Chair(Teresa Dawson)
 - i. Teresa reviewed the highlights of EDC activities over the past year
 - ii. Teresa expressed appreciation to Sylvia Avery and the STLHE Board for their support of EDC activities
 - iii. Jeanette McDonald (Vice Chair Communications) and Ruth Rodgers (Secretary) were confirmed in their re-election for the next two year period; Janice MacMillan was confirmed in her continuing appointment as Treasurer

II. Discussion of the potential role of Educational Developers in contributing to initiatives resulting from the STLHE Taskforce on Professional Development

- a. Teresa Dawson and Peter Wolf summarized the activities of this task force to date and invited discussion of ways that the EDC could contribute to the task; the following comments were made
 - i. Initiatives should be for all faculty, not just those working in centres, which may help with cost-recovery of projects
 - ii. Suggestion that initiatives be identified as educational development (vs. professional development) to avoid limiting the scope
 - iii. Discussion as to whether those with institutional membership might be able to access initiatives at no cost; otherwise charge a fee
 - iv. Ensure that all constituent groups are reached through these initiatives
 - v. A subcommittee was struck to continue this discussion
 1. Kathy Schwartz, Alice Macpherson, Anne Scrimger

III. New Business: Reports from Executive

- a. Vice-Chair Professional Development's Report (Alice Cassidy)
 - i. Grant deadline July 23, 2009
 - ii. Funding
 1. Intent to give out 4-5 grants (\$2500 each) again this year
 2. Alice solicited reviewers from the membership
 - iii. EDC conference at TRU dates noted Feb 18-20 2010; book flights early due to Olympics
- b. Vice-Chair Communications' Report (Jeanette McDonald)
 - i. Jeanette reviewed the new User Guidelines for the EDC logo
 - ii. Update on the EDC bi-monthly resource project: survey completed, project continued as a result of feedback, blog created with new logo format
<http://edcresourcereview.blogspot.com/>
 - iii. Update on STLHE website (www.STLHE.ca); EDC will now be able to directly access our pages and update them

- iv. Upcoming bylaw changes noted
- c. Secretary's Report (Ruth Rodgers)
 - i. Those present previewed the three options for our special EDC member bag; an online vote will be forthcoming in the fall
 - ii. Noted that when registering for 2010 conference, you will be asked to opt in or out of receiving "permanent" EDC member bag
- d. Treasurer's Report (Janice MacMillan)
 - i. Final year end 2008 budget reviewed
 - ii. Budget for 2009 was e-validated and is in effect
 - iii. Janice reported on the profit from the EDC conference (\$16,000 split between EDC and host institution)

IV. ProD Activity Educational Technology in the Educational Developer's World: The emergent and the "tried and true."

- a. Those present participated in a "clicker" activity related to their use of educational technology; results will be posted to EDC website
- b. Those present participated in a "meet your match" activity to pair up those with a need for information about an educational technology with those having expertise; it was suggested that the results be posted to the EDC website with an invitation for other members to post needs or expertise as a resource for members; this will be done in the fall

V. Adjournment

- a. EDC lapel pins were distributed to those present; new members will receive bag and pin in welcome package in future