

Educational Developers Caucus <http://edcaucus.com>

Update to the STLHE/SAPES Board

Respectfully submitted by

Teresa Dawson, tdawson@uvic.ca, EDC Chair, University of Victoria
For the STLHE Conference, University of New Brunswick, June 2009

A. Issues/questions/ideas for discussion at the board meeting

- Would it be possible to establish a “set” timeslot for the EDC AGM at the annual STLHE Conference that could be given to the conference organizers as part of the manual? It would help enormously with our planning and EDC Executive would be very grateful if this could be considered.
- Which day would the Board prefer to meet at the EDC Conference in February 2010? The choices are either Wed 17th or the Sunday 21st February because the conference is scheduled the 18-20th.
- (Draft template for STLHE Annual Report for review. *Note: this is separate from my EDC role but I would like it added as an agenda item in my role as Editor, STLHE Annual Report*)

B. Update on portfolio activities: February 2009 to the present

1. Caucus operating processes and stewardship

- **Executive officers**—VC Communications (Jeanette McDonald, Wilfrid Laurier) and Secretary (Ruth Rodgers, Durham College) were both acclaimed for a second term by electronic vote. We would like to thank Erika Kustra who chaired the independent Nominations Committee, together with her colleagues Donna Ellis and Andy Leger who served on the committee, and Sylvia, with whom the committee worked closely to ensure a very smoothly run process. In addition, Janice MacMillan (Durham College) has been reappointed by the Executive for a second term as Treasurer per our bylaws.
- **Budget**—year end 2008 is completed; 2009 ongoing and on track; confirmation has been received that, going forward, interest is to be received by the Caucus on our Contingency funds.
- **Monthly meetings with the STLHE Administrator**—Teresa (Chair) and Sylvia (Administrator) have established monthly conference calls to review items and liaise between the Caucus and the Society. These have been most enjoyable and productive and have helped smooth processes enormously—a very worthwhile innovation.

2. ED Conference 2010

- To be held at Thompson Rivers University, Kamloops, BC, 18-20th February. Thurs 18th (pre-conference); Friday and Saturday 19th and 20th the main conference. This puts the Board meeting on either the Wed 17th or the Sunday 21st TBD.
- Website already up and building <http://www.tru.ca/edc.html>. Main contact: Gary Hunt, gahunt@tru.ca
- Theme: “Intercultural Explorations: Authentic Learning in Intercultural Contexts”
 - The cultures of teaching and learning
 - Diverse learning preferences and needs
 - Student engagement across cultures, values and perspectives
 - The Canadian context of fostering cross-cultural dialogue in teaching and learning
 - Educational developments in intercultural context

3. Key Initiatives

- **Use of the NEW EDC logo**—having launched the new logo at the Durham Conference we have followed through with:
 - Development of Guidelines for appropriate logo use
 - Populating the website as appropriate

- Lapel pins to all members to be given out at the AGM here at UNB
- Development of an EDC member's reusable "lifetime conference bag" to be given to all new and existing members as an environmental initiative (choice of style to be determined by members).
- Development of EDC e-letterhead for formal correspondence (e.g. thank you letters to Conference speakers) as well as hard copy "Thank You cards" for official notes of appreciation.
- **EDC Conference Manual**—Templates for conference report and budget have been drafted from the Durham ones submitted to Executive as models for process
- **EDC bi-monthly Resource Review**—we have conducted a review of the resource review using a survey to members and through consultation with Cathie Baillie who oversees the resource mailings for us. Many useful suggestions were received and are in the process of implementation, such as a blog for greater accessibility.
- **Reviewing and updating the 5-year ProD plan**—having conducted an assessment of our previous 5-year plan at the Durham conference during the ProD section of the GM, we are in the process of creating a "living plan" incorporating the feedback from that meeting that can evolve as an ongoing resource and planning tool for members and for the Caucus.
- **The EDC Grants Program**—call for this year will be going out shortly; timelines similar to last year.
- **Bylaw changes**—we continue to review our bylaws in order to bring them in line with the Society ones, as well as to address some areas where we feel that there is a lack of clarity. Several changes were passed at the AGM in February and have now been incorporated. Additional changes will likely be proposed next year.
- **ProD Task force**—EDC Chair has served on the STLHE ProD Task Force chaired by Peter Wolf. A discussion of the potential role of EDC members in contributing to the initiatives discussed in the task force report will be held at the EDC AGM here at UNB.

C. Plans for June 2009 to February 2010

These will depend partly on the advice we receive from members during the AGM

- Develop, select style of (by vote) and distribute of EDC member reusable "lifetime conference bag" to all existing and new members
- Update bylaws to reflect acclamation process for non-contested re-elections to Executive positions.
- Once direct access to the STLHE website is achieved (in progress), work to make resources more accessible for our members; continue to build the website as a resource by for example continuing to explore various approaches to sharing resources and linking these to the website
- Continue to revise the "5-year plan" and turn it into a "living plan" that can be updated and used as an ongoing resource and planning tool.
- Support all preparations for the 2010 conference at TRU
- Administer the grants program
- Complete the EDC Conference Manual—to assist future conference hosts (report and budget template aspects completed thanks to Durham College's model)
- Continue to work through French translation priorities as possible
- Continue to participate in discussions around the establishment of some kind of support/review process for centres who have scholarship of teaching and learning programs/certificates for faculty.
- Continue to participate in discussions around the role of members in the proposed STLHE ProD initiatives