EDUCATIONAL DEVELOPERS CAUCUS  
MINUTES OF ANNUAL GENERAL MEETING  
Wednesday June 15, 2011  
4:30-5:00 pm - Murray Room G3

33 EDC members signed in attendance

I. Opening Session
   a. Adoption of Agenda (Moved by Peter Wolf, Seconded by Margaret-Anne Bennett, approved)
   b. Approval of Minutes of meeting of June 23rd 2010 (sent ahead for review by members via email)  
      (Moved by Denise Stockley, Seconded by Theresa Meyer, approved, with 1 abstention)
   c. Business arising from the Minutes (none)
   d. Report from the Chair (Nicola Simmons)
      - STLHE Board meeting update – we will be moving to a calendar membership year, so membership will be collected separately from the conference
      - New STLHE website will be released, so we are now migrating current information from the existing EDC website
      - We hope that there will be automatic tracking of membership on the new website
      - Starting next February, the AGM will be held during the EDC Conference, and a gathering will happen at the STLHE Conference
      - The Executive had a day-long retreat in May, 2011 – initiatives will be circulated by e-mail, and we will be asking for support
      - As part of the retreat, we examined our values as an organization, and the result will be reflected on the website

II. Reports from Executive
   a. Vice-Chair Professional Development’s Report (Paola Borin)
      i. Report from EDC Conference: Successful conference at Algoma, smaller and intimate setting, tremendous quality from sessions, with great feedback, $3683.74 surplus for EDC
         - Next year’s venue will be in Halifax, looking for future hosts, encourage people to consider hosting
      ii. Conference Manual – written by Alice Cassidy (Past Vice-Chair Professional Development), future hosts will be supported by Vice-Chair Conferences
      iii. Our EDC Grants Call for Proposals and Update on Current Projects
         - Supports EDC Living Plan
         - Call for Proposals- application 5 pages in length, with short mid and end reports
         - Deadline EDC Grants – can apply any time until Wed July 20, 2011

   b. Vice-Chair Communications’ Report (Jeanette McDonald)
      i. EDC website and listserv update
         - New STLHE website, with EDC – same web link
         - EDC listserv – now have almost 400 people, automatically entered with membership
      ii. E-resource update and blog
         - Marla Arbach is the Resource Project Coordinator – successful circulation, developed relationship with publishers to circulate free copies of relevant books
      iii. AGM will be changed to occur during the EDC Conference, rather than STLHE
• minor changes in by-laws to reflect this change, which will require a special vote (feel free to contact Executive if you have questions)

iii. Teaching and Learning Centre list
• request for assistance in keeping it current – check under the resources section of the website
• also submit regional support groups, and they will be listed on the website

c. Secretary’s Report (Erika Kustra on behalf of Ruth Rodgers)
  i. EDC Conference bag and lapel pin: distribution took place at the EDC and STLHE conferences; new members will have one mailed out to them; members are asked to bring their EDC bag to all future EDC conferences, as no other conference bags will be made available

d. Treasurer’s report (Janice MacMillan)
  i. Audited financial statements for 2010 were reviewed
  • EDC memberships were more than expected
  • Healthy profit from previous conference at Thompson Rivers University, Kamloops
  • Student Bursaries were used and further supplemented by Kamloops
  • Student support for the grants and conference were less, $120.00
  • Some of the surplus will go to support the Educational Development Institute
  • Some of the surplus was used to supplement the EDC registration at Algoma by $25.00/member
  • We will have pro-rated membership this year due to the changing start date of memberships

III. Transition to new EDC Executive members
  a. Thank you to EDC Executive who have completed their term
    a. Past-Chair: Teresa Dawson
    b. Vice-Chair Communications: Jeannette McDonald
    c. Secretary: Ruth Rodgers
  b. Thank you to nominating Committee: Carolyn Hoessler, Alice Cassidy, Bill Owen
  c. Thank you to Marla Arbach for EDC Resources
  d. Welcome to new EDC Executive
    a. Vice-Chair Communications: Natasha Kenny
    b. Secretary: Erika Kustra
    New Position
    c. Vice-Chair Conferences: Marla Arbach

V. Reminder of next conference locations/dates for 2012 (Nicola Simmons and Margaret-Anne Bennett)
  • Dalhousie University and Saint Mary’s University Halifax, Nova Scotia on February 22-24, 2012
  • Pre-conference Institute, and calls for other Pre-conference
  • Conference Handbook is very helpful
  • Theme: Learning From and In Educational Development Practice

VI. Adjournment
(Moved by Ruth Rodgers, seconded by Stephanie Chu, accepted unanimously)