1. Adoption of the agendas amended (all)

2. Minutes of previous meeting approved (Ruth; Nicola; passed)

3. Budget (Janice)
   - Financials received from TRU; Janice discussed several outstanding items
   - Final invoice from UVic (Carolyn) has been paid
   - Planning for fall budget process
     - Executive drafted 2011 budget; Janice to send finalized draft to exec by Sept 17
     - Sept 24-Oct 1 out for comments from membership
     - Oct 4 exec mtg review of feedback and revisions if required
     - Oct 15-22 membership vote
     - Nov 24 STLHE board meeting

4. 2011 Conference (Paola)
   - Confirmation of conference theme; Paola to continue to revise with Julian H.
   - Plenary speakers: Norman Doidge and James Zull suggested re deep learning & brain research
   - Post-conference field trip (train) to be offered, combined with session on Emotional Geography (Teresa D. and a contact of Nicola's; Nicola to follow up; Paola to ask Sylvia to add this info to website)
   - Preparation for calls for conference sessions, to go out Oct 1; Nicola to assist Paola if needed
   - Pre-conference sessions; EDC exec hosts one, conference hosts the other; Paola summarized an idea for extended dialogue among members with similar interests—she will send a draft outline of the idea at a later date
   - Questions arising for the executive; Paola to create a list of information needed from exec over coming months for conference
   - 166 conference bags after 2010 conference; 19 have been mailed out subsequently; in future, new members (as identified on Sylvia’s list) will receive a letter and lapel pin from Secretary (Ruth), including a reminder that bag will be given out at subsequent conference

5. Grants process (Paola)
   - Call for grant proposals is delayed this year due to transition of VC PD, but will go out in September; note that grant monies must be disbursed within budget year
   - Ongoing management of this task; Paola to decide if she wants to split VC PD role

6. Adjustments to EDC year-long calendar re: planning our work deferred to next meeting

7. Adjournment and next meetings (for remainder of year)
Future Meetings
Monday October 4, 1-3 (EST)
Monday November 1, 1-3 (EST)
Monday December 6, 1-3 (EST)
Monday January 10, 1-3 (EST)
Monday February 7, 1-3 (EST) (for last minute things pertaining to the conference)
February meeting at EDC in Algoma
Monday March 7, 1-3 (EST)
Monday April 4, 1-3 (EST)
Monday May 2 (or may replace with an in-person retreat)
June meeting – at STLHE in Saskatchewan
Monday July 11, 1-3 (EST)
Monday August 8, 1-3 (EST)