

**Educational Developers Caucus (EDC) of the  
Society for Teaching and Learning in Higher Education (STLHE)**

**Meeting of the EDC Executive**

Wednesday, September 30, 2009; 8-10 AM (PST); 12-2 PM (EST)

**AGENDA**

1. Adoption of the agenda—please feel free to bring other items as appropriate (5 mins)
2. Minutes of previous meeting for approval (5 mins)

**FOCUS for today: Specific Deferred Items** (30 mins? each item lead by the person who is most involved, and/or who suggested it?)

**Deferred items from July 15, 2009 Exec meeting:**

- Follow up to meetings with Sylvia in June (all) and July (Teresa)
- Consistent timeslot for our AGM at STLHE
- Outlining the process of working through the Society's French translation priorities—direct contact with *Joli Mots*
- Key dates when membership lists are needed by EDC--quarterly
- TD to invite Ruth to Google site created by Denise on behalf of Exec
  
- Advocacy and leadership (Teresa)
- Items for meeting w/ Sylvia
- Next steps re Taskforce on Continuing Professional Education—establish a subcommittee for EDC. Members recorded at AGM?
- Membership Campaign discussion (Janice—please see her email of June 30<sup>th</sup>)
- Possible membership campaign
- Renewing STLHE as a prerequisite for renewing EDC membership
- Responsibility
- Should listserv membership be a “perk” of membership only?
- What other perks can we list e.g. member bag and pin!
- Attracting more college members

**Deferred items from September 16, 2009 Exec meeting:**

- Timing of Alice's and Teresa's terms, and the need for elections?(Janice's suggestion about changing the timing of the Chair and Vice-chair, Pro-d terms such that they don't both come open at the same time will be deferred until the next meeting.)

**Back to the rest of today's planned agenda:**

3. Communications Update (Jeanette; 10 mins?)
4. ProD Update (Alice; 5 mins)
  - Pro-d at GM at EDC conference: update

- Grants: Motion: A project funded by the annual EDC grant program can reapply for up to one additional year only.
5. TRU Conference Update (Alice and others; 10 mins?)
    - Call for proposals, academic program
    - Pre-conference workshops, keynotes, and other updates
    - E-vote for EDC members' bag (Ruth, Jeanette)
  6. Secretary's update (Ruth; 5 mins?)
  7. Treasurer's Update (Janice; 15 min)
    - Continue to discuss work we need to do in order to meet the following deadlines: Friday, November 20, 2009—2010 EDC Proposed Budget to Bob Sproule and Wednesday, December 2, 2009—Approval of all budgets by STLHE Board of Directors - see email Janice sent
  8. Other business (10 min?)
    - Timing of Alice's and Teresa's terms, and the need for elections? (Janice's suggestion about changing the timing of the Chair and Vice-chair, Pro-d terms such that they don't both come open at the same time will be deferred until the next meeting.)
    - GM agenda suggestion: ask membership about timing of future EDC conferences, as per Jeanette's email of September 24, 2009 (Jeanette)
  9. Adjournment