

**Educational Developers Caucus (EDC) of the
Society for Teaching and Learning in Higher Education (STLHE)**

**Minutes of Meeting of the EDC Executive
June 18th, 2008; 12:15-1:15 (EST), Room 415, Odette School of Business**

REGRETS: none

Invited guest: Sylvia Riselay

1. Adoption of the agenda; adopted
2. Minutes of previous meeting for approval ; adopted subject to Jeanette's perusal
3. Discussion with Sylvia regarding EDC calendar and any questions she may have regarding roles and responsibilities
 - a. Sylvia has not yet had time to review the calendar, but noted that her role in relation to all constituent groups is being reviewed by STLHE
 - b. Note that STLHE logo has been released, so EDC can move ahead with logo design
4. Review of AGM agenda—discussion of process, ProD activity game final details, budget number confirmations, clarification of relationship to *Eduwiki*, conference timing/location issues and theme, ratification vote, wiki proposal, questions, etc.
 - a. **Teresa** will put an item on Sept. exec agenda to clarify when memberships are renewed and reconcile membership lists and income
 - b. **Ruth** to contact former members who have not renewed by end of August, to invite them back via a link to our site
 - i. Will move a bylaw change to move maintenance of membership list to Secretary's role
 - c. Another September exec meeting agenda item (**Teresa**) to review progress on 5 year plan
 - i. Suggestion that at future GM/AGM, **Chair** will report on progress on 5 year plan items
5. Discussion of 2009 conference timing and location; announcement will be made at AGM regarding ongoing negotiations, but plan is to pilot a June conference, immediately before STLHE conference in New Brunswick in 09 (June 17-21)
 - a. Teresa was commended for reaching a satisfactory compromise in this difficult situation
 - b. The GM will be facilitated electronically in February 09 to avoid a conflict with the AGM in June
6. Feedback on revisit of SFU/Kwantlen conference organisers' proposal to share conference profit; resolution of 60/40 split with organizers
7. Adjournment and **next teleconference meeting** July 16th, 9-11 (PST) and 12-2 (EST)