



EDUCATIONAL DEVELOPERS CAUCUS
Minutes of GENERAL MEETING

Wednesday June 18, 2014

12:30 – 1:30 pm

Participants: 25-30

I. Opening Session

- a. Adoption of the Agenda
 - i. Moved by Emma Bourassa, seconded by Mary Wilson
- b. Minute Approval, GM June 20, 2013
http://www.stlhe.ca/wp-content/uploads/2011/06/EDC_GM_Minutes_June-20_2013.docx
 - i. Moved by Jordanne Christie, seconded by Stephanie Chu
- c. Business Arising from Minutes
 - i. None
- d. Election Results
 - i. Debra Dawson will be chair for a second term by acclamation. Carolyn Hoessler has been voted in as Vice Chair Professional Development
- e. **Report from Chair, (Debra Dawson)**
 - i. Debra Dawson was unable to attend the EDC meeting and recorded a message for the membership. This described the enthusiastic support for the EDC Action Groups.
 - ii. Deb also provided slides as part of her report including the following information presented by Stephanie Chu.
 1. EDC conference in February had over 130 participants—largest attendance yet
 2. Theme of the conference was "Conceptions of the profession: How institutional directions shape our practice"
 3. Redesign of our web site to be far more interactive with our members(more on this later)
 4. Developed a framework for the action group on "Mentoring our own" –look for more resources on our web site soon and for interactive webcasts to begin in the fall ("Ask a Director")
 5. Over 50 members involved in our action groups
 6. Many EDC members are actively presenting internationally (ICED, POD, SHED, HERDSA)

II. Reports from Executive

- a. **Vice-Chair Conferences Report** (Jordanne Christie)
 - i. Conference Website: <http://www.edc2015.ca/>
 - ii. Keynote Speaker: **RoseAnna Schick**
 - iii. Banquet at the **Museum of Human Rights**
 - iv. Call for Proposals **Deadline October 3, 2014**
 - v. Registration will open **September 1, 2014**
- b. **Vice-Chair Professional Development's Report** (Paola Borin)
 - i. EDC Grants
 - I. Anytime small grants up to \$1,00
 - II. Call for this round of Annual grants up to \$2500.
 - ii. Educational Developers Institute (October 28-30 2013)

- I. Alice Cassidy and Ruth Rodgers hosted at UBC
- c. **Introduction of new Vice Chair Professional Development (Carolyn Hoessler)**
- d. **Vice-Chair Communications' Report (Stephanie Chu)**
 - i. EDC website redesign
 - ii. Social Media (Linked In, Twitter, Facebook)
 - iii. 165 "paid" members
 - iv. stlhe-ido@lists.carleton.ca: 451 members
 - v. EDC_RFPES twitter: 133 followers
 - vi. LinkedIn Educational Developers Caucus group: 199 members
 - vii. www.facebook.com/EDCCanada: 56 likes
 - viii. Website: resources from past Institutes, grants list with project titles, T&L Centres list, ed resources review blog
 - ix. Teaching and Learning Centre list - request for assistance in keeping it current
- e. **Secretary's Report (Erika Kustra)**
 - i. Regrets sent from Erika in transit from ICED.
 - ii. Membership information: Rolling
 - iii. Fill in profile for a richer resource
<http://stlhesapes.wildapricot.org/edcmembership>
 - iv. Presented to Scotland Higher Education Developers (SHED) about EDC – Similarities and differences between Canada and Scotland
- f. **Action Groups**
 - i. ED portfolio report (Jeanette McDonald, lead)
 - ii. Social Media report (Gavan Watson, lead) report
 - iii. Ed for Sustainability report (Gavan Watson, participant)
 - iv. Mentoring Action Group report (Deb Dawson, lead)
 - v. Rewards and Recognition report (Carolyn Hoessler, participant)
 - vi. Guidelines for Ethical Conduct report (Maureen Wildman and Jeanette McDonald)
 - vii. Starting a Centre report (Mary Wilson lead)
- g. **Treasurer's Report (Tim Loblaw)**
 - i. Audited report now available
 - ii. Financial Statements
 - I. Release of audited budget
 - II. 2014 Budget – are consolidating and streamlining
 - iii. Budget Surplus
 - I. New interactive website
 - II. Possible additional grants, additional bursaries, Institute
- III. **Next EDC Conference Locations (Stephanie Chu)**
 - a. University of Manitoba
- IV. **Tour of the new EDC Website features (Stephanie Chu)**
- V. **Adjournment**
 - a. Moved by Jeanette McDonald, Seconded by Mary Wilson