

EDUCATIONAL DEVELOPERS CAUCUS

Minutes of the GENERAL MEETING

Saturday February 20th, 2010

1:00 to 2:30 PM

Clock Tower Theater, Thompson Rivers University
Kamloops, British Columbia

34 EDC members present

I. Opening Session

- a. Adoption of Agenda (Peter Wolf; Bob Parsons; adopted)
- b. Approval of Minutes of meeting of February 25th 2009(sent ahead for review by members via email; Nicola Simmons; Joy Mighty; accepted with 1 abstention)
- c. Business arising from the Minutes
None
- d. Report from the Chair including expressions of appreciation (Teresa Dawson)
 - i. appreciation was expressed to Cathy Baillie for her years of service in collating the EDC resources
 - ii. appreciation was expressed to the EDC membership by Teresa Dawson, as this is her last GM as EDC Chair

II. Call for nominations for the Nominating Committee

- a. Erika Kustra, Executive representative to the Nominating Committee, asked for volunteers/nominations for the Nominating Committee and accepted Isabeau Iqbal and Jill Grose as members; ratified by the membership with 1 abstention

III. New Business: Reports from Executive

- a. Vice-Chair Professional Development's Report (Alice Cassidy)
 - i. the EDC grants program was explained, and the website reference displayed; the Call for Proposals for 2010 grants will take place sometime in July or later, once the incoming VC, Pro-d, is in place.
 - ii. Alice noted that a comprehensive Conference Handbook is under development
 - iii. Alice acknowledged and thanked the EDC Conference reviewers
- b. Vice-Chair Communications' Report (Jeanette McDonald)
 - i. Conference scheduling e-vote resulted in a majority indicating a preference for weekday scheduling only; this information will be passed to future conference hosts
 - ii. EDC/STLHE website update; Jeanette showed the current EDC website and noted its development
 - iii. A new person is being sought to compile the bi-monthly resource update and blog; Jeanette reviewed the role and requested volunteers

c. Secretary's Report (Ruth Rodgers)

- i. Ruth noted that the membership as at the time of the GM was at 135 members
- ii. EDC conference bags and lapel pins featuring our new logo were distributed at this conference; Ruth noted that these are "bags for life" and asked members to bring them to subsequent conferences. Members not receiving a bag at this conference will have their bags and EDC pins mailed to them. New members will also receive this welcome package in future.

d. Treasurer's report (Janice MacMillan)

- i. Review of financials for 2009
- ii. Janice noted that our budget for 2010 was approved by STLHE Board and is on the EDC website
- iii. Janice noted that at the EDC AGM in June (at the STLHE conference), we will be soliciting member ideas for spending down our surplus

IV. ProD Activity(Alice Cassidy and Jeanette Macdonald)

- a. Alice provided an overview of the new "Our Living Plan", which builds on the previous 5-year plan, thanks those who contributed to it at the GM pro-d session held at Durham College last year, and displayed the new plan and overview on the EDC website. She introduced a process to discuss five key topics emerging from the new Plan. Jeanette invited people to choose one topic, form groups, appoint a scribe and discuss.

The key topics are:

- i. Mentoring in various forms
- ii. Special Institutes, e.g. for new educational developers, or to help people develop skills to be Associate Directors or Directors of Centres
- iii. Resources in various forms
- iv. Inter-institution connections, including sharing seminars and working with other organizations
- v. Sharing and networking, especially through electronic means, including ways to share, not necessarily by email, between EDC and STLHE meetings

A summary of discussion points is posted to the website (www.edcaucus.ca)

- b. We had a demonstration of the Collaboratory from Nancy Randall and colleagues from BC Campus, as one possible way of speaking to topic v. above

V. Adjournment at 2:45 p.m.