

## EDUCATIONAL DEVELOPERS CAUCUS

### MINUTES OF ANNUAL GENERAL MEETING

Wednesday June 23<sup>rd</sup>, 2010

4:30 to 6:00 PM, Ryerson University, SHE662

33 EDC members in attendance

#### I. Opening Session

- a. Adoption of Agenda (Wendy Hardman; Jill Grose; passed)
- b. Approval of Minutes of meeting of June 17<sup>th</sup> 2009 (sent ahead for review by members via email) (Jeanette McDonald; Cleo Boyd; passed with 1 abstention)
- c. Business arising from the Minutes (none)
- d. Report from the Chair including expressions of appreciation and update on activities (Teresa)

#### II. Reports from Executive (

- a. Vice-Chair Professional Development's Report (Alice)
  - i. The Living Plan has built on our previous 5 year plan; Alice thanked all who have contributed
  - ii. Our grants program was reviewed by Alice, and it was noted that Paola will be continuing the process essentially unchanged
  - iii. The TRU final conference report has been submitted, and a summary will be posted to the EDC website; Gary Hunt and his team were thanked; a conference profit of approximately \$10,000 was realized, to be shared between TRU and EDC
  - iv. Extension of student bursaries announcement: the student bursary program has been increased to \$3,000 per year and opened to both graduate and undergraduate students
  - v. Conference Handbook project: Alice has completed an extensive conference handbook to be shared with each new conference team; Alice was thanked for her extremely hard work in gathering all the materials for this excellent resource
- b. Vice-Chair Communications' Report (Jeanette)
  - i. EDC/STLHE website update; Jeanette provided an overview of recent changes and upgrades to the site
  - ii. E-resource update and blog: Cathie Bailley was thanked for her years of work as our resource coordinator, and Marla Arbach was welcomed as the new coordinator
  - iii. Teaching and Learning Centre list and request for assistance in keeping it current
- c. Secretary's Report (Ruth)
  - i. Conference bag (and EDC lapel pin) distribution took place at the EDC and STLHE conferences this year; new members and those who have not yet picked up a bag will have one mailed out to them by the end of 2010; members are asked to bring their EDC bag to all future EDC conferences, as no other conference bags will be made available
- d. Treasurer's report (Janice)
  - i. Audited financial statements for 2009 were reviewed
  - ii. Suggestions from Caucus members' survey regarding reduction of budget surplus (one-time-only funds) were summarized, and it was noted that there will be an e-vote in October after a September review of the ideas by the executive; members will be asked to rank their top 3 choices for disbursement of our excess funds

#### III. Transition to new EDC Executive members: swan songs and introductions

- a. Chair, past, present and future (Teresa/Nicola); Teresa expressed great thanks for the opportunity of serving as the Chair, and especially noted the support she has received from University of Victoria and her assistant Carolyn Boss; Nicola Simmons expressed positive anticipation of her time as Chair

b. Vice-Chair—Professional Development, past, present and future (Alice/Paola); many expressions of thanks and anticipation of an easy transition were expressed

**IV. ProD Activity: “Sharing and Protecting Our Work”** (Alice and Paola facilitated a lively interactive activity on the pitfalls and principles of the notions of copyright in today’s information-rich culture)

**V. Reminder of next conference locations/dates for 2011 & 2012** (Nicola)

**VI. Adjournment** (Alice Macpherson; Eileen Herteis; passed)