EDUCATIONAL DEVELOPERS CAUCUS

MINUTES OF ANNUAL GENERAL MEETING

Wednesday June 23rd, 2010
4:30 to 6:00 PM, Ryerson University, SHE662

33 EDC members in attendance

I. Opening Session
   a. Adoption of Agenda (Wendy Hardman; Jill Grose; passed)
   b. Approval of Minutes of meeting of June 17th 2009 (sent ahead for review by members via email) (Jeanette McDonald; Cleo Boyd; passed with 1 abstention)
   c. Business arising from the Minutes (none)
   d. Report from the Chair including expressions of appreciation and update on activities (Teresa)

II. Reports from Executive
   a. Vice-Chair Professional Development’s Report (Alice)
      i. The Living Plan has built on our previous 5 year plan; Alice thanked all who have contributed
      ii. Our grants program was reviewed by Alice, and it was noted that Paola will be continuing the process essentially unchanged
      iii. The TRU final conference report has been submitted, and a summary will be posted to the EDC website; Gary Hunt and his team were thanked; a conference profit of approximately $10,000 was realized, to be shared between TRU and EDC
      iv. Extension of student bursaries announcement: the student bursary program has been increased to $3,000 per year and opened to both graduate and undergraduate students
      v. Conference Handbook project: Alice has completed an extensive conference handbook to be shared with each new conference team; Alice was thanked for her extremely hard work in gathering all the materials for this excellent resource
   b. Vice-Chair Communications’ Report (Jeanette)
      i. EDC/STLHE website update; Jeanette provided an overview of recent changes and upgrades to the site
      ii. E-resource update and blog: Cathie Bailley was thanked for her years of work as our resource coordinator, and Marla Arbach was welcomed as the new coordinator
      iii. Teaching and Learning Centre list and request for assistance in keeping it current
   c. Secretary’s Report (Ruth)
      i. Conference bag (and EDC lapel pin) distribution took place at the EDC and STLHE conferences this year; new members and those who have not yet picked up a bag will have one mailed out to them by the end of 2010; members are asked to bring their EDC bag to all future EDC conferences, as no other conference bags will be made available
   d. Treasurer’s report (Janice)
      i. Audited financial statements for 2009 were reviewed
      ii. Suggestions from Caucus members’ survey regarding reduction of budget surplus (one-time-only funds) were summarized, and it was noted that there will be an e-vote in October after a September review of the ideas by the executive; members will be asked to rank their top 3 choices for disbursement of our excess funds

III. Transition to new EDC Executive members: swan songs and introductions
   a. Chair, past, present and future (Teresa/Nicola); Teresa expressed great thanks for the opportunity of serving as the Chair, and especially noted the support she has received from University of Victoria and her assistant Carolyn Boss; Nicola Simmons expressed positive anticipation of her time as Chair
b. Vice-Chair—Professional Development, past, present and future (Alice/Paola); many expressions of thanks and anticipation of an easy transition were expressed

IV. **ProD Activity: “Sharing and Protecting Our Work”** (Alice and Paola facilitated a lively interactive activity on the pitfalls and principles of the notions of copyright in today’s information-rich culture)

V. **Reminder of next conference locations/dates for 2011 & 2012** (Nicola)

VI. **Adjournment** (Alice Macpherson; Eileen Herteis; passed)