



EDUCATIONAL DEVELOPERS CAUCUS AGENDA OF ANNUAL GENERAL MEETING

February 17, 2016
12:30-2:00pm SkyLine Room

105 people in attendance

I. Opening Session

- a. Adoption of Agenda
 - i. Moved by Nicola Simmons, seconded by Carol Roederick, Passed.
- b. Approval of Minutes from AGM February Thursday February 13, 2015
 - i. Moved by Clarke Mathany, seconded by Jeanette McDonald. Passed.
- c. Business arising from the Minutes
 - i. None.
- d. Report from the Chair: Deb Dawson
 - i. Sharing 2015 Milestones
 - (1) EDC Series: First guide launched "Educational Developers Portfolio"
 - (2) Five Grants: Totaling \$14,333 given to 12 Ed Developers
 - (a) One of the examples of how institutional STLHE funds are distributed.
 - (3) Balanced budget: Three-year budget in place that is aligned with the STLHE budget
 - (4) Action groups: seven groups with over 50 members
 - (5) Awarded seven conference bursaries
 - (6) Membership continues to grow from 181 to 237
 - (7) Celia Popovic (Vice-chair, Conferences) & Erin Aspenlieder (Secretary) joined the EDC Executive
 - (8) Institute held at York (48 participants)—Many thanks to Celia Popovic
 - (9) Thanks to Julie Timmermans, for her work on the EDC Resource Review
 - (10) Mentoring webinar series launched –over 70 participants in first two webinars- resources for each added to our web site

II. Reports from Executive

- a. Vice-chair, Conferences: Celia Popovic
 - i. 2015 conference - Universities of Manitoba and Winnipeg and Red River College.
 - ii. Theme *'Reflecting on our leap beyond the evidence.'*
 - iii. 108 delegates from 42 post-secondary institutions
 - iv. 44 concurrent and 9 water cooler sessions.
 - v. Two bursaries were awarded.
 - vi. Highlight -banquet at the Museum of Human Rights.
 - vii. Thanks to Jordanne Christie, Vice-chair Professional Development and the Conference committee
- b. Vice-chair, Communications: Stephanie Chu
 - i. Statistics on membership growth:
 - (1) 478 on the maillist
 - (2) 247 members

- (3) 178 twitter followers
 - (4) 247 LinkedIn followers
 - (5) 102 Facebook followers
 - ii. Streamlined Administration & Archiving
 - iii. Shared Dropbox through STLHE for EDC Exec.
 - (1) *Request*: Send old files and photos to Stephanie please
 - iv. edc@stlhe.ca administrative email account
 - v. Website features list submitted to STLHE. All sites (EDC, STLHE and 3M) will be revamped in a coordinated manner. STLHE's currently looking for a web developer company to work with us.
- c. Secretary: Erin Aspenlieder
- i. Any EDC member is welcome to propose or join an action group.
 - ii. To join an action group you may contact the action group lead, or the EDC Secretary : easpenli@uoguelph.ca
 - iii. Action groups report to the EDC Executive, and continue for as long as their activities dictate.
 - iv. We have seven active action groups.
 - v. We are looking for interested members to form an action group on the topic of Curating Educational Developer Electronic Resources.
 - (1) Accreditation of Educational Development Programs : Celia Popovic
 - (a) Submitted a report on advantages/disadvantages of EDC accrediting programs in 2015.
 - (b) Piloting an accreditation framework with members of the action group.
 - (2) Mentorship : Deb Dawson
 - (a) Hosted two webinars : « Moving on Up : Making Transitions in Your Work As an Educational Developer” & « The Educational Developers Portfolio : Possibilities, Purposes and Preparation »
 - (b) Three more webinars this spring.
 - (c) Looking for a webinar coordinator to work with the VP Professional Development.
 - (3) Educational Developers Portfolio : Jeanette McDonald
 - (a) Rejoice in Guide's completion
 - (b) Promote Guide to community
 - (c) Review action group accomplishments and determine next steps
 - (4) Living Plan : Natasha Kenny
 - (a) Revised living plan based on feedback of STLHE GM in June 2015
 - (b) Executive working on the revisions.
 - (c) Current action group's activities have been concluded.
 - (5) Teaching and Learning Centre Leaders : Stephanie Chu
 - (a) Pre-conference meeting on Canada Feb 16.
 - (6) Ethical Practice : Pierre Boulos
 - (a) Interested in new members
 - (b) Research project underway on the ethical conduct of developers across Canada :
 - (c) Identifying ethical issues experienced by educational developers

- (d) Identifying shared expectations, values, practices, principles, responsibilities and competencies
- (e) Drafting a working set of ethical guidelines

d. Treasurer: Tim Loblaw

- i. Revenue comes from membership when you join STLHE and select “EDC” member
- ii. We receive 10% of all STLHE institutional memberships
- iii. We spend money on: annual conference, resources for the EDC Institute, grants and incidental, bursaries expenses.
- iv. We consistently put forward a balanced budget. We are carrying a surplus; we are welcome to ideas to bring down the surplus. We need to allocate more of our resources to grants and bursaries: please respond!
- v. Question: What is ‘special projects’? What is the plan for ‘special projects’ in the future?
(1) Response that special projects are designated for emerging projects. For example, this year the special projects included

e. Vice-chair, Professional Development: Carolyn Hoessler

- i. EDC Institute: October 13 and 14 in 2016 hosted by Sheridan, Humber and University of Toronto.
- ii. EDC Grants: Reviewed by EDC members, grants are funded and the projects completed. The website includes the outcomes of the funded grants.
- iii. One of the grants developed an online resource “Developing the Developer”
- iv. Opportunities emerged to divide up some of the responsibilities of the Professional Development role into coordinator positions. Those interested in these positions can contact Carolyn Hoessler.

III. Upcoming Elections: Nominating Committee

- a. Nominating committee formed of Jeanette McDonald, Clarke Mathany and Natasha May

IV. Announcement of Location for Next EDC Conference

- a. University of Guelph, “(RE) Thinking Tradition”

V. Adjournment

- a. Moved by Russ Day, seconded by Nicola Simmons, Passed.