EDC Annual General Meeting

Friday February 21, 2013
11:40 to 12:45pm
MacEwan Ballroom

Agenda

I. Opening Session
   a. Report from Chair, Debra Dawson

II. Reports from Executive

III. EDC Action Groups

IV. By-Law Changes

V. Elections Nominating Committee

VI. Next EDC Conference Location

VII. Adjournment

EDC Professional Development
I. Opening Session

a. Adoption of Agenda
b. Minute Approval
   • Thursday February 21, 2013
c. Business Arising from Minutes
d. Report from Chair, Debra Dawson

2013 Milestones

• Established 3-day intensive Educational Developers Institute
• Updated EDC Conference Handbook
• Expanded EDC Action Groups
• Increased engagement on social media
• Streamlined EDC budget process
• Expanded EDC grants and bursaries
Highlights and Thanks

1. The EDC Resource Coordinator:
   Julie Timmermans
2. This year’s EDC Institute Leaders
   Ruth Rodgers & Alice Cassidy

II. Reports from Executive

a. Vice-Chair Conferences
   Jordanne Christie
II. Reports from Executive

b. Vice-Chair Professional Development
Paola Borin
• Call for EDC Institute
• Small and Regular Grants

c. Vice-Chair Communications
Stephanie Chu
EDC Website

http://www.stlhe.ca/constituencies/educational-developers-caucus/

As of Feb. 18

• 174 “paid” members 😊
• stlhe-ido@lists.carleton.ca: 449 members
• EDC_RFPES twitter: 116 followers
• LinkedIn Educational Developers Caucus group: 182 members
• www.facebook.com/EDCCanada: 56 likes
• Website: resources from past Institutes, grants list with project titles, T&L Centres list, ed resources review blog
Next Steps

• Short-term: More “people” & contributions by EDC members (e.g. slides, materials, artifacts from EDC 2014)

• Proposed goals:
  – Enable EDC members to contribute directly to shared spaces → shared ownership
  – Consolidate social media, website, opportunities for sharing → KISS
  – Are these of interest & benefit to you???

II. Reports from Executive

d. Secretary’s Report
   Erika Kustra

i. Membership information: Rolling
   Fill in profile for a richer resource
   http://stlthesapes.wildapricot.org/edcmembership

ii. EDC Executive, AGM, GM Meeting minutes
   • On EDC website under “Documents”
II. Reports from Executive

e. Treasurer’s Report
   Tim Loblaw
   
   i. Financial Statements
   ii. Investing Contingency

III. EDC Action Groups

i. ED Portfolio
   • Team Members: Jeanette McDonald (Lead), Paola Borin, Marla Arbach, Debra Dawson, Erika Kustra and Natasha Kenny

ii. Social Media
   • Team Members: Gavan Watson, Erin Allard, Judy Chan, Jaymie Koroluk, Jordanne Christie

iii. Education for Sustainability
   • Team Members: Alice Cassidy, Alice Macpherson, Vivian Neal, Sandra Neill, Gavan Watson
III. EDC Action Groups

iv. Mentoring
   • Team Members: 26 members as mentor, mentee or mutual mentoring
   • Steering Committee: Deb Dawson, Isabeau Iqbal, Teresa Dawson, Ros Woodhouse, Ruth Rodgers and Heather Smith

v. Reward and Recognition
   • Team members: Shivanand Balram; Carolyn Hoessler; Peter Wolf; Alice Cassidy; Suzanne Sheffield; Jeanette McDonald; Carol Roderick (lead); Denise Stockley

vi. Guidelines of Ethical Conduct Action Group (New) — Call for interested participants
   • Team Members: Mary Wilson, Jeanette McDonald

vii. Starting a Centre: Resources and Support (New) – Call for interested participants
III. EDC Action Groups

For new ideas: Action Group Proposal form

www.stlhe.ca/constituencies/educational-developers-caucus/edc-special-projects-action-groups/

IV. By-Law

7.2.8: fulfilling responsibilities as outlined in their position descriptions, including regular attendance at EDC Executive meetings, the EDC Annual General Meeting and General Meeting. Should a member of the EDC Executive be unable to completely fulfill responsibilities including regular attendance, the term may be withdrawn and a replacement may be requested, or the member may ask to step down, and a re-election for the position may be held at the discretion of the EDC Executive.
IV. By-Law (working copy)

7.2.8: fulfilling responsibilities as outlined in their position descriptions, including regular attendance at EDC Executive meetings, the EDC Annual General Meeting and General Meeting. Should a member of the EDC Executive be unable to completely fulfill responsibilities including regular attendance, the term may be withdrawn and a replacement may be requested, or the member may ask to step down, and a re-election for the position may be held at the discretion of the EDC Executive.

IV. Upcoming Elections

Positions to be elected online prior to June

- **Chair** (Deb Dawson will let her name stand for a 2\(^{nd}\) term)
- **Vice-Chair Professional Development**

You can read the job overviews on the EDC website [http://www.stlhe.ca/constituencies/educational-developers-caucus/executive/](http://www.stlhe.ca/constituencies/educational-developers-caucus/executive/)
IV. Upcoming Elections

Nominating Committee
• Member appointed by EDC Executive
  o Brad Wutherick

• 2 Members from the floor
  o Seek two people to join Brad for the Nomination and Election Committee
  o (not a call for the executive position)

Nominating Committee
• Meet virtually (phone or web)
• Choose the Chair
• Encourage nominations then present a slate of names to EDC members
• Arrange technical details to promote the candidates; electronic vote arranged by Sylvia Avery, STLHE administrator
• Great way to get involved with EDC committee without heavy time commitment
Nominating Committee Formation

We ask for 2 nominations from the floor.

- First, check the person is willing to be on the committee, and they don’t want to consider running for one of the executive positions
- Once nominated, we will ask for another person to second it, then accept
- If more than two people nominated, they leave the room and we vote.

VI. Next EDC Conference Location

February 11-13, 2015
University of Manitoba
VI. Adjournment

• Move to adjourn?

• EDC Professional Development Session
  Critical EDC Issues

Professional Development

Accrediting ED programs – Issues, Models

*What should be the role of EDC in Accreditation?*
EDC Grants

Grants up to $2,500 available to EDC to:

• Encourage new directions in educational development;
• Facilitate critical reflection about ongoing practice;
• Foster inquiry into the results of current projects;
• Enhance communication among development professionals;
• Expand impact of successful practices beyond local environments;
• Build collaborative structures between and among institutions.