1. **Opening Session**
   a. Adoption of Agenda (Moved by Denise Stockley, seconded by Joan Forder, approved unanimously)
   b. Approval of Minutes for General Meeting, February 25, 2011 (Moved by Arshad Ahmad, seconded Alice Cassidy, approved unanimously)
   c. Business arising from the Minutes (none)
   d. Report from the Chair (Nicola Simmons)
      i. EDC Milestones – summarized on bookmark
         1. Finalized the EDC Values statement and graphic
         2. Developed 8 key themes from the Living Plan
         3. Established new Social Media Connections (Facebook, Twitter, LinkedIn)
         4. Collaborated with STLHE to create a new website
         5. Aligned the AGM with the Annual EDC Conference
         6. Revised the EDC By-laws
         7. Created guiding principles for professional development initiatives
         8. Planned for expanding EDC Institute to a multi-day format
      ii. Draft Guiding Principles
         1. As the EDC, we lead the way in raising recognition regarding Educational Development in Canada, with the ultimate aim of improving post-secondary teaching and learning.
         2. We recognize Educational Development is an evolving field and we are vested in contributing to the ongoing growth and development of the profession and its members in their varied ED roles.
         3. We acknowledge and celebrate the rich diversity of backgrounds in our field and the multiple pathways to the Educational Development profession.
         4. We recognize and celebrate a diversity of learning preferences and modes, and myriad ways of demonstrating learning.
         5. We value meaningful and authentic assessment of our scholarly work and growth, including collected documentation of ongoing critical self-reflective practice such as might be captured in an Educational Developer’s portfolio or other formats.
      iii. Thanks to EDC Executive, Working Groups, EDC Resource Coordinator, Institute Leaders, Incoming Executive

2. **Reports from Executive**
   a. **Vice-Chair Professional Development’s Report** (Paola Borin)
      i. EDC Grants
         1. Grants of $2500
         2. Winners will be announced soon
      ii. Professional Development Opportunities
         1. Annual Conference
2. Working groups
3. EDC Grants
4. Resources online
5. Listserv
6. Twitter, LinkedIn
7. Educational Developer’s Institute

iii. EDC Resource Review:
   1. Thanks to Marla Arbach
   2. Welcome new coordinator Janice Allen, Dalhousie University

b. Vice-Chair Conferences’ Report (Paola Borin on behalf of Marla Arbach)
   i. Report from EDC Conference
      1. Over 80 attendees from all parts of the country
      2. Opening plenary by Nancy Chism, closing plenary by a panel of colleagues at various career stages
      3. 31 concurrent sessions, 4 pre-conference workshops including the 2nd annual EDC institute for newer and more seasoned developers
      4. Thank you to our hosts, Lynn Taylor, Margaret-Anne Bennett and their teams
      5. Thank you to the 24 members of the Review Committee
      6. Three student bursaries awarded by the EDC
      7. Generated a surplus

c. Vice-Chair Communications’ Report (Natasha Kenny)
   i. EDC website and listserv update – transitioned to new STLHE site
   ii. Social Media
      1. Linked In: Educational Developers Caucus
      2. Twitter: @EDC_RFPES
      3. Facebook: www.facebook.com/EDCCanada
   iii. EDC Centres Database - request for assistance to keep database current
      1. Contact: Nicola.simmons@brocku.ca for updates or corrections

d. Secretary’s Report (Erika Kustra)
   i. EDC Conference bag and lapel pin available for all new members
      1. Contact kustraed@uwindsor.ca
   ii. Meeting Minutes for AGM, GM, and EDC Executive Meetings are all online

e. Treasurer’s Report (Janice MacMillan)
   i. Financial Statements (http://www.stlhe.ca/constituencies/educational-developers-caucus/documents-resources/edc-budget/)
   ii. Budget Surplus

III. Transition for EDC Executive members
a. Thank you to EDC Executive who have completed their term
   i. Chair: Nicola Simmons
   ii. Treasurer: Janice MacMillan
b. Welcome to the EDC Executive in new roles
   i. Chair: Debora Dawson
   ii. Treasurer: Tim Loblaw
   iii. Past-Chair: Nicola Simmons

IV. Next EDC Conference Locations (Nicola Simmons)
   a. Wilfrid Laurier University, Waterloo, Ontario

V. Adjournment
   a. (Moved by Rosalie Pedersen, seconded by Margaret-Anne Bennett, approved unanimously)

Educational Developers Caucus Professional Development Session
5:15pm - 6:00pm - Centre Mont-Royal, Room: Mansfield #5