

**EDUCATIONAL DEVELOPERS CAUCUS  
MINUTES OF THE GENERAL MEETING**

Tuesday June 19, 2012

**4:30-5:15 pm - Centre Mont-Royal, Room: Mansfield #5**

**45 People in attendance** (based on headcount because signature sheet did not completely circulate)

**I. Opening Session**

- a. Adoption of Agenda (Moved by Denise Stockley, seconded by Joan Forder, approved unanimously)
- b. Approval of Minutes for General Meeting, February 25, 2011 (Moved by Arshad Ahmad, seconded Alice Cassidy, approved unanimously)  
([http://www.stlhe.ca/wp-content/uploads/2011/08/EDC\\_GM-Minutes\\_Feb\\_25\\_2011.pdf](http://www.stlhe.ca/wp-content/uploads/2011/08/EDC_GM-Minutes_Feb_25_2011.pdf))
- c. Business arising from the Minutes (none)
- d. Report from the Chair (Nicola Simmons)
  - i. EDC Milestones – summarized on bookmark
    - 1. Finalized the EDC Values statement and graphic
    - 2. Developed 8 key themes from the Living Plan
    - 3. Established new Social Media Connections (Facebook, Twitter, LinkedIn)
    - 4. Collaborated with STLHE to create a new website
    - 5. Aligned the AGM with the Annual EDC Conference
    - 6. Revised the EDC By-laws
    - 7. Created guiding principles for professional development initiatives
    - 8. Planned for expanding EDC Institute to a multi-day format
  - ii. Draft Guiding Principles
    - 1. As the EDC, we lead the way in raising recognition regarding Educational Development in Canada, with the ultimate aim of improving post-secondary teaching and learning.
    - 2. We recognize Educational Development is an evolving field and we are vested in contributing to the ongoing growth and development of the profession and its members in their varied ED roles.
    - 3. We acknowledge and celebrate the rich diversity of backgrounds in our field and the multiple pathways to the Educational Development profession.
    - 4. We recognize and celebrate a diversity of learning preferences and modes, and myriad ways of demonstrating learning.
    - 5. We value meaningful and authentic assessment of our scholarly work and growth, including collected documentation of ongoing critical self-reflective practice such as might be captured in an Educational Developer's portfolio or other formats.
  - iii. Thanks to EDC Executive, Working Groups, EDC Resource Coordinator, Institute Leaders, Incoming Executive

**II. Reports from Executive**

- a. **Vice-Chair Professional Development's Report** (Paola Borin)
  - i. EDC Grants
    - 1. Grants of \$2500
    - 2. Winners will be announced soon
  - ii. Professional Development Opportunities
    - 1. Annual Conference

- 2. Working groups
- 3. EDC Grants
- 4. Resources online
- 5. Listserv
- 6. Twitter, LinkedIn
- 7. Educational Developer's Institute
- iii. EDC Resource Review:
  - 1. Thanks to Marla Arbach
  - 2. Welcome new coordinator Janice Allen, Dalhousie University
- b. **Vice-Chair Conferences' Report** (Paola Borin on behalf of Marla Arbach)
  - i. Report from EDC Conference
    - 1. Over 80 attendees from all parts of the country
    - 2. Opening plenary by Nancy Chism, closing plenary by a panel of colleagues at various career stages
    - 3. 31 concurrent sessions, 4 pre-conference workshops including the 2nd annual EDC institute for newer and more seasoned developers
    - 4. Thank you to our hosts, Lynn Taylor, Margaret-Anne Bennett and their teams
    - 5. Thank you to the 24 members of the Review Committee
    - 6. Three student bursaries awarded by the EDC
    - 7. Generated a surplus
- c. **Vice-Chair Communications' Report** (Natasha Kenny)
  - i. EDC website and listserv update – transitioned to new STLHE site
  - ii. Social Media
    - 1. Linked In: Educational Developers Caucus
    - 2. Twitter: @EDC\_RFPES
    - 3. Facebook: [www.facebook.com/EDCCanada](http://www.facebook.com/EDCCanada)
  - iii. EDC Centres Database - request for assistance to keep database current
    - 1. Contact: [Nicola.simmons@brocku.ca](mailto:Nicola.simmons@brocku.ca) for updates or corrections
- d. **Secretary's Report** (Erika Kustra)
  - i. EDC Conference bag and lapel pin available for all new members
    - 1. Contact [kustraed@uwindsor.ca](mailto:kustraed@uwindsor.ca)
  - ii. Meeting Minutes for AGM, GM, and EDC Executive Meetings are all online
    - 1. <http://www.stlhe.ca/constituencies/educational-developers-caucus/documents-resources/>
- e. **Treasurer's Report** (Janice MacMillan)
  - i. Financial Statements (<http://www.stlhe.ca/constituencies/educational-developers-caucus/documents-resources/edc-budget/>)
  - ii. Budget Surplus

### III. Transition for EDC Executive members

- a. Thank you to EDC Executive who have completed their term
  - i. Chair: Nicola Simmons
  - ii. Treasurer: Janice MacMillan

- b. Welcome to the EDC Executive in new roles
  - i. Chair: Debora Dawson
  - ii. Treasurer: Tim Loblaw
  - iii. Past-Chair: Nicola Simmons

**IV. Next EDC Conference Locations (Nicola Simmons)**

- a. Wilfrid Laurier University, Waterloo, Ontario

**V. Adjournment**

- a. (Moved by Rosalie Pedersen, seconded by Margaret-Anne Bennett, approved unanimously)

**Educational Developers Caucus Professional Development Session**

5:15pm - 6:00pm - Centre Mont-Royal, Room: Mansfield #5