Welcome to the EDC Annual General Meeting

February 17, 2016  12:30 to 2:00 pm
Skyline B, St. Clair Centre for the Arts
Windsor, ON

Agenda

I. Opening Session
   - Report from Chair, Debra Dawson

II. Reports from Executive

III. EDC Executive Elections

IV. Upcoming Events

V. Adjournment
I. Opening Session
   - Adoption of Agenda
   - Approval of Minutes from February 13, 2015
   - Business Arising
   - Report from Chair, Debra Dawson

2015 Milestones
   - Extraordinary Year of Growth
   - EDC Series: First guide launched “Educational Developers Portfolio”
   - Five Grants: Totaling $14,333 given to 12 Ed Developers
   - Balanced budget: Three-year budget in place that is aligned with the STLHE budget
   - Action groups: 7 groups with over 50 members
   - Awarded 7 conference bursaries
   - Membership continues to grow from 181 to 237
2015 Milestones

- Celia Popovic (Vice-chair, Conferences) & Erin Aspenlieder (Secretary) joined the EDC Executive
- Phenomenally successful Institute held at York (48 participants)—Many thanks to Celia Popovic
- Thanks to Julie Timmermans, for her work on the EDC Resource Review
- Mentoring webinar series launched — over 70 participants in first two webinars — resources for each added to our web site

II. Reports from the Executive

A. Vice-chair, Conferences: Celia Popovic
B. Vice-chair, Communications: Stephanie Chu
C. Secretary: Erin Aspenlieder
D. Treasurer: Tim Loblaw
E. Vice-chair, Professional Development: Carolyn Hoessler
A. Vice-Chair, Conferences

Highlights
- 2015 conference - Universities of Manitoba and Winnipeg and Red River College.
- Theme ‘Reflecting on our leap beyond the evidence.”
- 108 delegates from 42 post-secondary institutions
- 44 concurrent and 9 water cooler sessions.
- Two bursaries were awarded.
- Thanks to Jordanne Christie, Vice-chair, and the Conference committee.

B. Vice-Chair, Communications
Activities to Date

- **Streamlined Administration & Archiving**
  - Shared Dropbox through STLHE for EDC Exec.
  - *Request:* Send old files and photos to Stephanie please!
  - [edc@stlhe.ca](mailto:edc@stlhe.ca) administrative email account

- **Website (…!)**
  - Website features list submitted to STLHE. All sites (EDC, STLHE and 3M) will be revamped in a coordinated manner.
  - STLHE’s currently looking for a web developer company to work with us.
EDC 2016 Communications

- Use Dropbox for EDC 2016 conference presenters and photos
  - To upload presentations and photos: [http://bit.ly/1JcCV76](http://bit.ly/1JcCV76) Name files with topic & first author’s name or event and your name
  - To see or comment on uploads: [http://bit.ly/1RwGOXp](http://bit.ly/1RwGOXp) Files will be placed in appropriate folders daily
  - Email stephanie@sfu.ca for assistance
- Download conference guidebook on your phone and browse the conference schedule [https://guidebook.com/g/edc2016](https://guidebook.com/g/edc2016)
- Hashtag: #edcwindsor

Reminder: Magna Online Seminars

- Online seminars that address critical issues facing faculty and administrators.
- STLHE Members & Educational Centres of STLHE Institutional Members receive 20% when using “STLHESAPES20” code.
- MAGNA contributes 20% to STLHE when code is used.
- Live, interactive sessions.
- [Current list](#) of seminars on STLHE website
Any EDC member is welcome to propose or join an action group.
To join an action group you may contact the action group lead, or the EDC Secretary: easpenli@uoguelph.ca
Action groups report to the EDC Executive, and continue for as long as their activities dictate.
We have seven active action groups.
We are looking for interested members to form an action group on the topic of Curating Educational Developer Electronic Resources.

Accreditation of Educational Development Programs: Celia Popovic
Submitted a report on advantages/disadvantages of EDC accrediting programs in 2015.
Piloting an accreditation framework with members of the action group.

Mentorship: Deb Dawson
Hosted two webinars: “Moving on Up: Making Transitions in Your Work As an Educational Developer” & "The Educational Developers Portfolio: Possibilities, Purposes and Preparation"
Three more webinars this spring.
Looking for a webinar coordinator to work with the VP Professional Development.
Action Groups (continued)

- Educational Developers Portfolio: Jeanette McDonald
  - Rejoice in Guide’s completion
  - Promote Guide to community
  - Review action group accomplishments and determine next steps

- Living Plan: Natasha Kenny
  - Revised living plan based on feedback of STLHE GM in June 2015
  - Executive working on the revisions.
  - Current action group’s activities have been concluded.

Action Groups (continued)

- Teaching and Learning Centre Leaders: Stephanie Chu
  - Pre-conference meeting on Tuesday Feb 16.

- Ethical Practice: Pierre Boulos
  - Interested in new members
  - Research project underway on the ethical conduct of developers across Canada:
    - Identifying ethical issues experienced by educational developers
    - Identifying shared expectations, values, practices, principles, responsibilities and competencies
    - Drafting a working set of ethical guidelines
Action Groups (continued)

- **Sustainability**: Alice Cassidy
  - Manages a listserv for those interested in education and sustainability
  - Transformative Dialogues special issue on Sustainability in Post-Secondary Education and Leadership, with two editors from the group
  - EDC grant underway for developing Practice Cases of Education for Sustainability in Educational Development.

D. Treasurer

2016 Budget

- Grants
- Guide Series
- Institute & Conference
- Bursaries
E. Vice-Chair, Professional Development

EDC Institute
October 13 & 14, 2016, Toronto
Sheridan, Humber & U of T – Miss.,
Registration in June

Thank you to 2015 hosts York University
Interested in hosting?

EDC Professional Development

Grants Spring 2015
• Natasha Patrito Hannon
  & Louise Chatterton Luchuk – Building the Capacity of EDs
• Klodiana Kolomitro – How T&L Centres Assess Their Work
• Vivian Neal, Alice Cassidy, & Sandra Neill – Sustainability in ED

Educational Development Guide Series
www.sthce.ca/constituencies/educational-developers-caucus/guides

No. 1. Educational Developer’s Portfolio
No. 2. Rapport Building (contact: Kim West)

Process for Educational Development Guide Series guide selection

Grants Fall 2015
• David Hutchison - Project-based Learning Facilitation Guide for Eds
• Robin Mueller, Natasha Kenny, Patrick Kelly, D’Arcy Norman, Joni Mittenburg - Strategic Planning in University ED Centers (Case Study)

2016 Grants Calls
Deadlines: April 30; October 31
New Resource

Developing the Developer: a One-Year Development Plan and Resource for New Educational Developers

http://teachingcommons.yorku.ca/educational-development/developing-the-developer/

Created by: Natasha May, Yelin Su, Celia Popovic, Nancy Turner, Mandy Frake-Mistak, Jon Sufrin

Funded by: You! (EDC Grants 2014 recipient)

Opportunities!

- Developing our Practice (webinar) Coordinator - Enjoy facilitating discussions and learning about educational development”?
  - Role: Organize 6-8 webinars per year. Support for topics and how to do a webinar will be provided by the Mentor Action Group.

- EDC Grants Coordinator - Excited about growing knowledge & knowledge mobilization about Educational Development?
  - Role: Promote the EDC grants, announce the Spring and Fall calls, coordinate adjudication, connecting with grant awardees, and facilitate the knowledge mobilization of findings/resources from the grants.
Opportunities!

- **Educational Development Guide Coordinator** – Enjoy publications and passionate about Educational Development practice?
  - Role: Coordinate the selection of new guides, work with authors to create the guides, coordinate external reviews and final development of each guide.

- **EDC Institute Coordinator** - Excited about our Institutes for new and experienced EDs, and emerging foci of Educational Development practice?
  - Role: Coordinate the call for hosts and adjudication, and supporting the developing institute through liaising with hosts and EDC supports.

First Educational Development Guide!

Officially launched this week!
III. EDC Executive Elections Process

- Create Elections Nominations Committee
  - EDC Executive appointed: Jeanette McDonald
  - Two EDC members to be elected at the AGM today to serve on ENC
- Committee will proceed with nominating process as outlined in EDC Bylaws
  - Chair
  - Vice-Chair, Professional Development
  - Call for two members at large from the floor

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III. EDC Executive Elections Process

- Once in place the Elections Nomination Committee will:
  - “Meet” to decide who will act as the Chair of the Nominations and Election Committee
  - Ask for (self)-nominations then present a slate of names to EDC members
  - Arrange some technical details related to promoting the candidates; the electronic vote is arranged by STLHE administrator
- New members start at the June 2016, General Meeting in London, ON
Nominating Committee

- Meet virtually (phone or web)
- Choose the Chair
- Encourage nominations then present a slate of names to EDC members
- Arrange technical details to promote the candidates; electronic vote arranged by Tim Howard, STLHE administrator
- Great way to get involved with EDC committee without heavy time commitment

Nominating Committee Formation

We ask for two nominations from the floor.
- First, check the person is an EDC member and willing to be on the committee, and they don’t want to consider running for one of the executive positions
- Once nominated, we will ask for another person to second it, then accept
- If more than two people nominated, they leave the room and we vote.
Upcoming Events 2016-17

- EDC Institute being hosted in October by Univ. of Toronto, Mississauga, Sheridan College, Humber College
  - “The changing face of higher education: Implications for our work with faculty and their classrooms”
- Continuing Webinar series: in March, April and May on topics such as the ED developer’s portfolio, program accreditation, college teaching
  - “(Re)Thinking Tradition”

VI. Adjournment

- Move to adjourn!
- Thank you!