Educational Developers Caucus (EDC) of the Society for Teaching and Learning in Higher Education (STLHE)

Meeting of the EDC Executive
February 21
5:00-7:30pm
McCrae Room at the conference Hotel, the Holiday Inn Guelph.

AGENDA

Present: Erika Kustra (Chair), Stephanie Chu, Jaymie Koroluk, Celia Popovic
Virtual: Theresa Southam, Tim Loblaw
Regrets: Erin Aspenlieder, Deb Dawson (Past Chair)

Welcome! (10 min)
- Values
  - “Open community and collaboration – soft intro to freely sharing our collective knowledge, where possible with open source and Creative Commons” – add to website values (Stephanie, and Theresa)
  - Discussion of the purpose of educational development. Decision to strike an action group on the purpose of educational development for posting on the website.

1. Review Executive Portfolios: Alignment & Distribution
   a) Reviewing Executive portfolio
   b) What possible structures make sense and are sustainable?
      i. Discussion of different portfolios and decisions to: draft bylaw changes (erin); draft new position description (Erin); update Executive calendar (all).
   c) Discussion of support for Coordinators. Decision to include in bylaws; discussion of travel expenses for coordinators. Decision to invite coordinators to set Executive meetings (Jaymie).

2. STLHE Survey Results
   i. Waiting to review STLHE survey results for information about EDC.

3. AGM Slides – reviewed and revised

4. EDC Guides Proposal- confirming Ethical practice and Centre Reviews
   a) Bio, CV of authors, outline, timelines, potential sample chapter – go to reviewers invited by Jaymie and Jessica to represent expertise and different levels of experience
   b) Jaymie will mention in update to EDC AGM
   c) Aim for 1-2 per year

5. Grant Funding
   a) Surplus increase amount
   b) $500-3000 for individual and up to $4000 for collaborative project
   c) Kris come to EDC Exec meeting on how to promote grants – webinar on how to apply, and on successful projects

6. EDC Action group support
   a) EDC Exec special projects? – apply for funding …check with Theresa and other exec first, then let Action Groups know (Erin add to March agenda)
   b) Ask Tim Howard if Action Groups can have Dropbox? (Stephanie)
c) Can ask Tim Howard if Action Groups could access WebEx (Stephanie)