

EDUCATIONAL DEVELOPERS CAUCUS

(www.edcaucus.com)

AGENDA FOR ANNUAL GENERAL MEETING

Wednesday June 23rd, 2010 | 4:30 to 6:00 PM

Sally Horsfall Eaton Centre for Studies in Community Health (SHE) at 99 Gerrard Street East, Ryerson University (map: <http://www.ryerson.ca/maps/>)

The lunchtime meeting is happening in SHE 652 and the afternoon meeting is just down the hall in SHE 662.

Welcome from your EDC Executive! For those who are new, we are...

Teresa Dawson, University of Victoria (*outgoing* Chair)

Alice Cassidy, University of British Columbia (*outgoing* Vice-Chair—Professional Development)

Janice MacMillan, Durham College (Treasurer)

Jeanette McDonald, Wilfrid Laurier University (Vice-Chair—Communications)

Ruth Rodgers, Durham College (Secretary)

Nicola Simmons, University of Waterloo (*incoming* Chair)

Paola Borin, Ryerson University (*incoming* Vice-Chair—Professional Development)

I. Opening Session (10 mins.)

- a. Adoption of Agenda (Ruth)
- b. Approval of Minutes of meeting of [June 17th 2009](#) (available from EDC website > documents > AGM) (Ruth)
- c. Business arising from the Minutes (Ruth)
- d. Report from the Chair including expressions of appreciation and update on activities (Teresa)

II. Reports from Executive (20 mins.)

- a. Vice-Chair Professional Development's Report (Alice)
 - i. The Living Plan
 - ii. Grants program
 - iii. TRU final report
 - iv. Extension of student bursaries announcement
 - v. Conference Handbook project
- b. Vice-Chair Communications' Report (Jeanette)
 - i. EDC/STLHE website update
 - ii. E-resource update
 - iii. Teaching and Learning Centre list and request for assistance in keeping it current
- c. Secretary's Report (Ruth)
 - i. Conference bag distribution (for those who did not receive their EDC bag previously)
- d. Treasurer's report (Janice)
 - i. Audited financial statements for 2009
 - ii. Summarized suggestions from Caucus members' survey regarding reduction of budget surplus (one-time-only funds)

III. Transition to new EDC Executive members: swan songs and introductions (10 mins.)

- a. Chair, past, present and future (Teresa/Nicola)
- b. Vice-Chair—Professional Development, past, present and future (Alice/Paola)

IV. ProD Activity: "Sharing and Protecting Our Work" (45 mins.) (Alice and Paola)

V. Reminder of next conference locations/dates for 2011 & 2012 and adjournment (Nicola)